

**MINUTES OF THE 4<sup>th</sup> JPSFA COMMITTEE MEETING FOR 2021**

**DATE:** 29<sup>th</sup> April 2021  
**TIME:** 2.30pm  
**VENUE:** JPSFA Office

**Present:**

Ms. Stephanie Lim	-	President
Mr. Douglas Choo	-	Vice-President
Ms. Koh Mary Lin	-	Treasurer
Mr. Chong Jit Chien	-	Secretary
Mr. Ramesh Krishan	-	Committee
Mr. Lim Fern Yong	-	Committee
Ms. Hau Suat Guat	-	Committee
Mr. Elgy Ng	-	Committee
Mr. Kelvin	-	Committee
Mr. Kenny Tee	-	Committee
Mr. Kelvin	-	Committee
Ms. Yip See Wan	-	Committee

**Absent with apologies:**

Mr. Mubarak Bin Mansor	-	Auditor
Mr. Gilbert Hee	-	Auditor

The President thanked all for attending the 4<sup>th</sup> Committee Meeting. The minutes were proposed passed by Mary and seconded by Elgy.

	<b>Issues</b>	<b>Action</b>	<b>Action By</b>
<b>1.0</b>	<b>Previous Matters:</b>		
	1) <u>HRDF Penjana Training Courses</u> Supervisory Skills course completed on 3 <sup>rd</sup> & 4 <sup>th</sup> April 2021. Customer Service course have yet to be scheduled. Mdm President informed secretariat to check on Penjana courses for non-SME companies.	To check with NMIT	Cecilia
	2) <u>MAFFA</u> Copy of Constitution received from MAFFA and highlighted on 2 points with regards to membership and voting rights of members to be rectified by MAFFA.	To follow up	Cecilia
	3) <u>LPJ – PERKESO Issue</u> Still pending update from LPJ and Immigration on the printing of the pass.	Follow up	LPJ to advise
	4) <u>JPSFA’s office ceiling</u> Ceiling board tied and fixed. To monitor and call for contractor if still found to be leaking at the side wall during heavy rain.		For info
	5) <u>JPSFA’s Tagline</u> Suggested that each committee think of a tagline for further deliberation in the next committee meeting.	Forward Tagline	All committee
	6) <u>Replacement – Committee Member</u> As informed, Ahmad Sharif Zulflida will be unable to serve in the association due to work commitments.		For info

<p><b>2.0</b></p>	<p><b>President's Report:</b></p> <ol style="list-style-type: none"> <li>1) <u>Matrade Webinar on 6/4/2021</u> Attended roundtable on International Arbitration and Alternative Dispute Resolution in Malaysia.</li> <li>2) <u>Dinner with AMH o 8/4/2021</u> Attended casual dinner by AMH for intro of new AMH President.</li> <li>3) <u>LPJ Meeting with new GM on 12/4/2021</u> Meeting with LPJ's new GM En. Kamaruzaman and highlighted some issues faced by association members with JPB on their implementation of charges, breakbulk, credit notes issues and competitiveness. We hope to resolve the issues as mentioned with LPJ's assistance.</li> </ol>		<p>For info</p> <p>For info</p> <p>For info</p>
<p><b>3.0</b></p>	<p><b>Treasurer's Report:</b> Income and Expenditure Account as at 31<sup>st</sup> March 2021 was presented.</p> <p>Bank balances as at 31<sup>st</sup> March 2021: Cash in Hand: RM1,000.00 Cash in Bank: RM123,714.15 Fixed Deposit: RM595,010.16</p> <p>Total membership to-date at 162 with latest addition, Demax Solution effective May. To-date only 3 outstanding 2021 subscription fees.</p>	<p>To follow up for payment</p>	<p>For info</p> <p>Cecilia</p>
<p><b>4.0</b></p>	<p><b>Training Courses</b> As Johor is still categorized in the "red zone" AKMAL and UUM is unable to conduct courses.</p>		<p>For info</p>
<p><b>5.0</b></p>	<p><b>Other Matters:</b></p> <ol style="list-style-type: none"> <li>1) <u>ISO 28000 by SIRIM</u> A total of 16 member companies' staffs attended the virtual briefing on the overview by SIRIM held on 7<sup>th</sup> April 2021. As the response from member companies were not encouraging the committee decided to shelf the intention for further training.</li> <li>2) <u>31<sup>st</sup> AGM</u> The AGM will tentatively be held on 15<sup>th</sup> July 2021 with the venue to be off site due to the Covid-19 situation not improving. To check with Ponderosa on charges for AGM lunch to be discussed and finalized in the next committee meeting.</li> <li>3) <u>LPJ - Survey on Rising Landside Shipping Line Charges (NLTF)</u> JPSFA to stay neutral in reply to the survey. However, we will give input that Authorities need to intervene and regulate charges to ensure there is justification and should include charges imposed by NVOCC. In addition, the Port Authority should adopt best practices from other countries if proven, to be viable to raise the competitiveness of Malaysia Ports.</li> </ol>	<p>Source for quotation</p>	<p>For info</p> <p>Cecilia</p> <p>For info</p>

With no other matters arising the meeting ended at 4.30 pm. The next meeting will be held on 10<sup>th</sup> June 2021 at 2.30 pm at JPSFA Office.