

**MINUTES OF THE 11th JPSFA COMMITTEE MEETING FOR 2015**

**DATE: 09<sup>th</sup> December 2015**  
**TIME: 2.00pm**  
**VENUE: JPSFA Meeting Room**

**Present:**

Mr. Michael Cheah	-	President
Ms. Stephanie Lim	-	Vice-President
Mr. William Chan	-	Secretary
Mr. Douglas Choo	-	Treasurer
Mr. Elgy Ng	-	Committee Member
Ms. Nancy Kwan	-	Committee Member
Mr. Daniel How	-	Committee Member
Ms. Lee Siew Fang	-	Committee Member
Mr. Alan Hwang	-	Auditor

**Absent with apologies:**

Mr. M Nathan	-	Committee Member
Ms. Hamidah Wagey	-	Committee Member
Ms. Yip See Wan	-	Auditor

The President thanked the committee for attending the 11<sup>th</sup> committee meeting.

The minutes were proposed passed by Ms. Stephanie Lim and seconded by Ms Lee.

	<b>Issues</b>	<b>Action</b>	<b>Action By</b>
<b>1.0</b>	<p><b>Previous Matters:</b></p> <p>1) <u>Meeting with PTP</u> : There are issues arising that requires our meeting up with PTP and this will be arranged soonest.</p> <p>2) <u>Legal Counsel:</u> The committee met with L.Parthiban on 10/12 at 2.00pm. They will send us a quotation based on being our Association's legal adviser. This will be deliberated upon further and decision will be decided at the coming AGM.</p>	<p>To set a date for the meeting</p> <p>To follow up with the solicitors by 5<sup>th</sup> January 2016</p>	<p>Michael</p> <p>Valerie</p>
<b>2.0</b>	<p>3) <u>Post GST Talk</u> : Custom have no plans to hold any Post GST Talk in the coming months.</p> <p><b>President's Report:</b></p> <p>1) <u>FMFF</u> : The membership of FMFF is subject to JPSFA working together with JOFFA to be representative of one voice from Johor. A planned discussion has not taken place due to work commitments from both sides but this will be actioned as soon as possible.</p> <p>2) <u>CDN Paperless</u> : The 2 hauliers have gone through the training but until now it is still pending and yet go to live. A further meeting is required to bring the status up to date.</p> <p>3) <u>Edaran Trade Presentation</u> : Total no. of the participants is 51 and this is still not up to the expected numbers. The Vice president suggests that the Secretariat calls up every member to confirm their attendance for future programmes. The President had initially discussed with Edaran on further cooperation to create a win-win situation from the renewals and transactions and this can only be finalised if our members participated fully in their programmes</p> <p>4) <u>Maxis Telephony Services</u> : The President has also started the discussion with Maxis for special benefits for our member to use Maxis telephony services. The advantage for members will</p>	<p>To follow up with Tuan Saufee again</p> <p>To follow up with JOFFA</p> <p>To arrange a meeting with En Sharull</p> <p>To follow up with Edaran on their next follow up seminar and to ensure to call up every member for their full support</p> <p>To deal with Maxis person in charge</p>	<p>Valerie</p> <p>Michael</p> <p>Valerie</p> <p>Michael</p>

	<p>be cost savings in communication costs. This will only work if we are able to register a minimum of 1,000 lines from our member companies. Although it is a long way to go but we shall conduct roadshows to inform the membership</p> <p>5) <u>LPJ Port Night</u> : The President was joined by the Secretary &amp; Treasurer at this function.</p> <p>6) <u>QMS Certificate Presentation &amp; AMS Project Launching Ceremony</u>: This was held to launch the ISO Certification of the Port's Quality Management Systems and officiated by the Chairman of Johor Port, Dato' Seri Che Khalib. It was attended by the President, Secretary &amp; Treasurer representing JPSFA.</p> <p><b>3.0 Vice President's Report:</b></p> <p>1) <u>Early opening for import and export during Christmas season</u> : We have written to JPB/Mr Edwin to request for early opening during 24th and 25th December in lieu of long holiday. We are glad that the port accommodated our request for an early gate opening on 21<sup>st</sup> for vessel arriving 24<sup>th</sup> 0001 hrs until 27<sup>th</sup> 2359hrs and free storage period for import laden containers discharged from 24<sup>th</sup> 0001 hrs until 25<sup>th</sup> 2359 hrs, shall remain at 5 days, calculated from 26<sup>th</sup> 0001 hrs.</p> <p>2) <u>Scanning System</u> : Met with Customs PGU Head, Tuan Samat regarding the scanning system for export and import lanes. He replied that they will open up one lane especially for the empty container with one door ajar, to forgo scanning. This is expected to kick off in January 2016</p> <p><b>4.0 Secretary Report:</b> Had discussed this with Mr Edwin about the CDN implementation and he indicated that there were a lot of technical issues.</p> <p><b>5.0 Treasurer's Report:</b> The balances as at 30<sup>th</sup> November 2015 stands at: Cash in Bank: RM67,669.41 Fixed Deposit: RM253,012.57</p> <p>To date we have 114 members.</p>	<p></p> <p></p> <p></p> <p>To follow up formal circular and forward to member</p> <p>To follow up for the official circular</p> <p>To arrange a meeting with En Shahrull</p>	<p>For info</p> <p>For info</p> <p>Valerie</p> <p>Stephanie</p> <p>Valerie</p>
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<p><b>6.0</b></p> <p><b>7.0</b></p>	<p>Due to the low interest return of the fixed deposit, the Committee has agreed to consolidate some of the split FD amounts to a new FD account to enjoy a better interest rate.</p> <p><b>AGM :</b> The date for the 26<sup>th</sup> AGM has been changed to 12<sup>th</sup> January 2016. The Secretariat is requested to call up every member to confirm their attendance to ensure that we have a quorum. The accounts of year 2015 are also required to be sent out to our members well before the AGM.</p> <p>We had confirmed as below : 1) Door gifts shall be provided 2) Will order the same catering service as before and the price will be RM25.00/person.</p> <p><b>Other Matters:</b></p> <p><b><u>Training Course:</u></b> Ms. Nancy had proposed a few training courses for year 2016 and she had found a lecturer but the charges are too high. This needs to be negotiated and to be presented at the next Committee meeting</p> <p><b><u>Sports Sub Committee :</u></b> The Committee has agreed to organise more social activities for our members and training for games was suggested. The Sports sub Committee will form the sub committees for each games. The Sports Committees needs to propose the budget of each sports activity, venue and schedule at the next Committee meeting and obtain the approval from the committee before proceeding</p> <p><b><u>Closing Gate A only using Gate C for open file :</u></b> Custom/Tuan Ahmad have given circular on 7/12 to all forwarding agent to notify that gate A will be closed from opening file effective 1<sup>st</sup> January 2016. We foresee many issues will be arising from this closure.</p> <p><b><u>Upgrading Website:</u></b> Due to the out-dated version of our website design, The Committee had decided to try and revamp our website and to look for a website developer if the existing provider is unable to do so.</p> <p><b><u>Appointment of Contractor for unloading at Customs bay :</u></b> The PGU Customs department have plans to</p>	<p>To transfer and open new account</p> <p>To send all necessary info to all members</p> <p>To do costing</p> <p>To confirm of the type of game and budget</p> <p>To arrange a meeting with custom to discuss this issue.</p> <p>To source for new website provider</p> <p>To discuss with</p>	<p>Douglas</p> <p>For info</p> <p>For info</p> <p>Nancy</p> <p>Daniel / Alan</p> <p>Valerie</p> <p>William / Valerie</p> <p>Michael</p>
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	<p>appoint their own unstuffing contractor to assist the prompt unloading of the detained containers, due to delayed actions by the shippers/consignees. The association in order to protect the interests of her members, opine that there should be more than one contractor to be appointed, as the job should not be a monopoly, to prevent conflicts of interest and unjustified charges.</p>	Lembaga Pelabuhan Johor, the licensing body	
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With no other matters arising, the next meeting is proposed to be on 12<sup>th</sup> January 2016