

MINUTES OF THE 5th JPSFA COMMITTEE MEETING FOR 2016

DATE: 21st July 2016
TIME: 2.00pm
VENUE: JPSFA Meeting Room

Present:

Mr. Michael Cheah	-	President
Ms. Stephanie Lim	-	Vice-President
Mr. Douglas Choo	-	Treasurer
Mr. William Chan	-	Secretary
Mr. Elgy Ng	-	Committee Member
Mr. M Nathan	-	Committee Member
Ms. Lee Siew Fang	-	Committee Member
Mr. Daniel How	-	Committee Member
Mr. Raymond Wong	-	Committee Member
Ms. Nancy Kwan	-	Committee Member
Mr. Alan Hwang	-	Auditor
Ms. Yip See Wan	-	Auditor

Absent with apologies:

Ms. Hamidah Wagey	-	Committee Member
Mr. Alan Tang	-	Committee Member

The President thanked the committee members for attending our 5th committee meeting. The President mentioned that it was decided not to hold our meeting for the month of June due to the following:

1. There were not many issues raised from the previous meeting for urgent follow up
2. Due to the fasting month and festive holidays
3. A break was needed for the committee members.

The minutes were proposed passed by Ms Yip See Wan and seconded by Mr Elgy Ng.

	Issues	Action	Action By
1.0	<p>Previous Matters:</p> <p>1) <u>Upgrading website:</u> The secretariat mentioned that Xantec have settled the “Enter” page, changed the format for “STC” and latest format for “Membership Application Form”. Kenneth from Xantec will come over next Monday to discuss on the following pending issues:-</p> <ul style="list-style-type: none"> i) To delete and redo the “Login” button. ii) To change the main page photo into sliding photo, this can be re-uploaded 5 times a year. iii) Update and change the design for “Committee Members”. iv) In the Message from President – To change the photo and Message from President. <p>Daniel suggested that we should have “Our Achievements” Page in order to record/update our members for our past achievements in our website.</p> <p>2) <u>SOLAS:</u> SOLAS has already been implemented and 90% customers request for usage of port weighbridge.</p> <p>Ms Stephanie informed that Swift have received port bill for back to back container weighing charges at RM40 per container. However the weight for back to back containers key-in by port is always rounded up and the difference in weight is quite big. We need to get confirmation from port on what is the actual process in port regarding weighing of back to back containers and if containers are actually lifted off for weighing as per LOLO charged by Port for facilities used. It was suggested that we should check and to further understand on the movements of back to back containers once container are delivered to Port.</p> <p>Mr Elgy to set up meeting in early Aug with En Shahrull of JCT to further discuss on this SOLAS process issue together with issue on CDN Paperless.</p>	<p>To follow up on the progress and complete by 1st Sept 2016</p> <p>To compile information.</p> <p>Meeting with En. Shahrull for the SOP and process</p>	<p>Secretariat</p> <p>Secretariat</p> <p>For info</p> <p>Elgy Ng</p>

	<p>The President enquired if any committee members receive any extra charges from liners for VGM. Feedback from committee was no extra charges received from liners. Members also informed that they have received invoices from Port for VGM issuance upon request of RM2.50 per container. This is an additional charge with no issuance of certificate or chit and port is billing this weighbridge charge in 2 different port bills.</p> <p>Our association is still receiving applications for VGM. It was suggested that we inform customers that we will add an additional charge of RM 50 per application for urgent applications to be completed minimum within 36 hours.</p> <p>3) <u>Individual Membership</u> It was decided that we will drop this issue and we will not recruit any new members under “Individual Membership”.</p> <p>4) <u>Formation of Sub-Committee</u> Mr Michael mentioned that the various sub-committee have been finalized allowing the younger generation from our membership to be in their sub-committee exposing the future potential leaders for our Association</p> <p>2.0 President’s Report:</p> <p>1) <u>uCustoms Updates</u> Mr President informed that he has received confirmation that uCustoms will be launched on 1st January 2017. However there is no confirmation yet on what software will be used.</p> <p>2) <u>Trade Facilitation Chat Group:</u> The President informed that he has been placed in the Trade Facilitation Chat Group for whole of Malaysia and have been receiving updates regularly.</p> <p>3) <u>KTM & MMC Presentation:</u> The President informed that they have provided a quotation (for their rail service) to us and we have negotiated some rates which will be extended to our members only. But this have not been promoted yet and we will publish it on our website once this is finalised.</p> <p>4) <u>Customer Appreciation Dinner</u> Attended above function by Dagang Net</p>		<p>For info</p> <p>For info</p> <p>For info</p> <p>For info</p> <p>For info</p>
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<p>5.0</p>	<p>Treasurer's Report: The balances as at 31st July 2016 stands at: Cash in Bank: RM 151,689.32 Fixed Deposit: RM 259,048.85</p> <p>Mr Douglas inform Secretariat to create another Expenditure under Sports.</p> <p>To date, we still have few members who have yet to pay for the membership fee namely Sitty Travel, PG Launch and Generasi Jitu. Informed that Dimerco's membership is due year end. Payments received on 21st July from SRE Freight. To-date we have a total of 130 members including Charterlink & CL Logistics of which applications received today.</p> <p>It was agreed by all committee members that we will maintain the FD account with Public Bank at interest rate of 3.15% per annum.</p>		<p>Secretariat</p> <p>Secretariat</p> <p>For info</p>
<p>6.0</p>	<p><u>Training Courses :</u> We have just received confirmation and have arranged for 2 courses for August 2016 as follows:-</p> <ul style="list-style-type: none"> i) August 2016 PERKESO & PSMB Talk (1/2 day) Maximum – 40 participants Date: 16/8/2016 ii) September 2016 KEK Executive (10 days Course) Minimum – 25 participants required Date: 17, 18, 19, 23, 24, 25, 26, 30 (Sept), 1, 2(October) Exam – 3rd (October) <p>We are making arrangements for IMDGR Introduction Course (Dangerous Goods Awareness Course) which is now pending HRDF approval. Course schedule by end August.</p> <p>New training schedule proposed to be finalized as follows:-</p> <ul style="list-style-type: none"> i) October 2016 Customer Service in Logistics ii) November 0216 Motivation Sales for Logistics iii) December 2016 Import/Export in Logistics <p>We are planning to have a “Microsoft Excel” (Intermediate & Advance) course but we are still pending to source for service provider.</p>		<p>For info</p> <p>Nancy Kwan</p> <p>For info</p> <p>Nancy Kwan</p>

<p>7.0</p>	<p><u>Sport Club Updates :</u> Basically the 3 sports are running well on weekly basis as per schedule. We have a good blend of participants for badminton. However in volleyball and table tennis the number of participants is getting lesser. In order to maintain the “spirit” suggested that we try to bring in more members to participate in all our games. Also proposed that Association send out circulars to members informing them of our Sports activities and hopefully bring in more participants.</p> <p>Proposed to plan for games with JPSFA/Johor Port/PTP/LPJ tentative date by end October or early November over 2 weekends. Sports Committee and Team Leaders to meet and discuss and organize friendly matches. Proposed sports will be futsal, bowling, volleyball, badminton and table tennis.</p> <p>Mr President will draft out letter from Association.</p> <ul style="list-style-type: none"> i) Badminton –Attendance is good. The budget is still under control. ii) Table Tennis - It was highlighted that the numbers of players have decreased. The expenses are still within the budget. iii) Volleyball – The players also have decreased. The expenses are still within the budget. <p>Mr Douglas suggested that if the attendance is low we can plan for fortnightly practices. Captain/Committee to discuss and revert with final decision.</p>	<p>Sports Committee</p> <p>Sub</p>	<p>Daniel How</p> <p>Elgy Ng</p> <p>Davies Chia</p> <p>David Lee</p>
<p>8.0</p>	<p><u>Other matters :</u> <u>MAQIS</u> William informed that they have issues with MTIB with regards to import of timber from US. Fumigation cannot be done in US and thus there is no PHYTO certificate and also cannot be done at Johor Port. Mr. Raymond informs that fumigation can be arranged on chassis at leak area in PTP. Suggested that this issue to be discussed with MTIB for proper procedure to import.</p> <p>Another issue raised is regarding return of cargo to origin. Example fruits imported to be returned, the officer insist that AP is required for export of fruits as per HS code, despite documents (K1 and all relevant import documents) forwarded to prove cargo for return to shipper. Committee members voiced that they are facing problems with MAQIS. The President suggested that</p>		<p>William Chan</p>

<p>committee members to compile cases regarding MAQIS and arrange for meeting with them in order to obtain proper guidelines & procedures required when we faced such issues.</p> <p><u>RAM Credit Info</u> President informed that he have already had 2 discussions with RAM Credit which provides Risk Assessment Services. This company provides searches on company's directorship, individual checks of company, any liquidation cases against the company, search on profit and loss account and if company is a strong credit risk company. RAM Credit offered to our Association an annual subscription fee of RM2,500 (normal rate is RM3,600) and a further discount of 10% to association to engage their services compared with RM4,800 for annual subscription by CTOS.</p> <p>RAM Credit will offer for our members subscribing via JPSFA a fee of RM500 to enable them to blacklist and also do credit search. The fee for credit search will be RM18 per search whereas if members subscribe under subscription of RM2,500 per company the search fee will be RM5 per search.</p> <p>Mr President suggested and agreed by all committee members that JPSFA register by end July for annual subscription package of RM2,500 We also plan to have a briefing to all members by middle of August. RAM will hold a press conference on the signing of the Memorandum of Understanding (MOU).For this package, we can extend this service to our members who would like to do a company search, can do so via our association and we will charge RM25 per search. Members cannot blacklist companies for this process and this search only applies for Malaysian registered companies. If any members subscribe for RM500 membership, RAM will rebate JPSFA with RM50per application.</p>		<p>Secretariat</p>
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With no other matters arising, the next meeting is proposed to be held on the 25th August 2016