

MINUTES OF THE 3rd JPSFA COMMITTEE MEETING FOR 2017

DATE: 11th April 2017
TIME: 2.00pm
VENUE: JPSFA Meeting Room

Present:

Ms. Stephanie Lim	-	President
Mr. Douglas Choo	-	Vice-President
Ms. Nancy Kwan	-	Secretary
Ms. Jasmine Sim	-	Treasurer
Mr. Ramesh	-	Committee Member
Mr. Heman	-	Committee Member
Mr. Lim Fern Yong	-	Committee Member
Mr. Ahmad Zaki	-	Committee Member
Mr. Kelvin Ngan	-	Sub-Committee Member
Ms. Tan Kim Wei	-	Committee Member
Ms. Lee Siew Fang	-	Auditor

Absent with apologies:

Mr. Raymond Wong	-	Committee Member
Ms. Mary Lin Koh	-	Auditor
Mr. Chong Jit Chien	-	Committee Member

The President thanked the committee members for attending the 3rd committee meeting which was also the first for the nine newly elected committees following the AGM last month. She noted that it would be a challenging year ahead in view of JPSFA's 25th Anniversary celebration and proceeded to announce that Ms. Celine Ho, her PA will be assisting in matters relating to JPSFA whenever necessary.

The minutes were proposed passed by Ms Nancy Kwan and seconded by Mr Douglas Choo.

	Issues	Action	Action By
1.0	<p>Previous Matters:</p> <p>1) <u>Breakbulk:</u> The issue involving JPL faced by members whereby members lost their business to JPL shall be raised at our next meeting with Johor Port or LPJ dialogue.</p> <p>2) <u>Government Agencies Issues:</u> For the pending issues with Customs, Immigration and Jabatan Laut, we will raise with the relevant departments during our intended meeting to introduce our newly elected committee for 2017-2018.</p> <p>3) <u>Title Deed:</u> As our building is registered in the Association's old name, we should consider changing to Johor Ports Shipping and Forwarding Association, our registered name with ROS. Mr. Douglas and Ms. Nancy are tasked with sourcing a legal firm for this purpose.</p> <p>In addition, Mr. Ramesh highlighted that should we do a change, it is highly likely that they would need to revalue the building and hence we have to adjust our book value on our asset as recommended by the audit firm.</p> <p>4) <u>Accounting Software:</u> The Committee agreed to defer the purchase as currently the entries are manageable.</p> <p>5) <u>GST Issue:</u> There is growing concerns on the interpretation of the GST charges for NVOCC as we approach the end of the 2 year 'grace period'. It is unlikely that we can get black and white confirmation from Customs. For now, we will seek a meeting with SAM to gather more insights on this issue.</p>	<p>To set a date for meeting with JPB.</p> <p>Appointments to be made after name cards are printed and uniform made.</p> <p>To find out the estimated cost from the lawyer.</p> <p>To fix appointment with SAM.</p>	<p>Cecilia</p> <p>Cecilia / Main Comm</p> <p>Douglas / Nancy</p> <p>For info</p> <p>Kelvin</p>

	<p>6) <u>Training Course:</u> The committee for Training & Event will look into the proposed courses for 2017.</p> <p>2.0 President's Report:</p> <p>1) <u>Community Games:</u> We have successfully completed a well organizing badminton tournament in which JPSFA/JOFFA managed to clinch the second spot. Mr. Ramesh gave the breakdown of the accounts stating that the surplus of RM403.40 would likely be spent on medals later.</p> <p>2) <u>Sports Club Activities:</u> We are paying for badminton, table tennis and volleyball last year. The new committee has to decide if we should continue, reduce the budget or maintain status quo. This shall be decided at the next meeting.</p> <p>3.0 Secretary's Report :</p> <p>1) <u>MOU with PSMB:</u> PSMB has proposed to sign a MOU with JPSFA for courses required by our members. This is a benefit for members who are currently registered with PSMB. There is however, a 'secrecy' clause included in the MOU which needs further clarification. We are concern that some members may not have registered as they should and we do not want to be accountable in any way. This shall be KIV pending more info.</p> <p>4.0 Treasurer's Report: The balances as at 31stMarch 2017 stands at: Cash in Bank: RM147,480.40 Fixed Deposit: RM262,971.60</p> <p>We still have some 50 plus members who have yet to pay for the membership fee. We will need to actively call for payment and by next meeting the committee will have to help to retain the memberships from the list of unpaid subscriptions. Our membership currently stands at 134.</p> <p>5.0 Letter of Appreciation: As with past traditions, the President will issue letters of appreciation to the outgoing committees who have contributed invaluable to the growth of the Association.</p>	<p>To finalize courses and dates.</p> <p>To further discuss.</p> <p>To further clarify with PSMB.</p> <p>To call for payment and prepare list of outstanding.</p> <p>To prepare letters.</p>	<p>Fern Yong / Mary</p> <p>For info</p> <p>All</p> <p>Nancy</p> <p>For info</p> <p>Cecilia</p> <p>Cecilia</p>
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<p>6.0</p>	<p>25th Anniversary Dinner: To mark the silver jubilee of JPSFA, we will be printing a souvenir program and hosting a gala dinner. So far, the following is confirmed:</p> <p>Dinner: Date : 3rd November 2017 Time: 7.30 pm Venue: Grand Straits Garden, Danga Bay</p> <p>Advertisement: Back and Cover Inner Pages : RM5,000 Additional Hard Cover Pages : RM3,000 Full Colored Page: RM1000 Half Colored Page : RM500</p> <p>Committee In Charge: Advertisements / Souvenir Program : Fern Yong Table Sales /Ticketing : Ms. Tan Event Planning/Entertainment : Zaki F & B : Kelvin Door Gift/Lucky Draw : Heman</p> <p>Theme and VIP will be confirmed in the next meeting.</p>	<p>To start sourcing and planning immediately.</p> <p>To write to Dato Rahim to be Guest of Honor.</p>	<p>All Committee</p> <p>Cecilia/Stephanie</p>
<p>7.0</p>	<p>Other Matters:</p> <p>1) <u>Change of Signatories:</u> Resolution to change the signatories for all JPSFA's accounts with Public Bank Berhad.</p> <p>2) <u>VGM:</u> Mr. Douglas said that there is still inconsistency and accuracy relating to VGM at Johor Port which remains a concern for members, worrying that containers may not be exported. Ms. Stephanie said that this can be highlighted at the forthcoming 'tea' session with LPJ.</p> <p>3) <u>Committee Uniform:</u> The committee agreed to get a new set of uniform given that a majority of the committee are new. The colour shall remain red.</p>	<p>New signatories to do the needful.</p> <p>To raise issue to JPB via LPJ dialogue.</p> <p>Source for a suitable one asap.</p>	<p>Jasmine / Nancy</p> <p>Stephanie</p> <p>Cecilia</p>

With no other matters arising, the next meeting is proposed to be held on 18th May 2017 at 10.30 am.