**MINUTES OF THE 9th JPSFA COMMITTEE MEETING FOR 2017**

**DATE:           11th October 2017**

**TIME:            12.00 pm**

**VENUE:        JPSFA Meeting Room**

**Present:**

                        Ms. Stephanie Lim - President

Mr. Douglas Choo - Vice-President

Ms. Nancy Kwan - Secretary

                        Ms. Jasmine Sim - Treasurer

                        Mr. Chong Jit Chien - Committee Member

Mr. Raymond Wong - Committee Member

Mr. Ahmad Zaki - Committee Member

Mr. Ramesh - Committee Member

Mr. Kelvin - Sub-Committee Member

Ms. Mary Lin Koh - Auditor

Ms. Lee Siew Fang - Auditor

**Absent with apologies:**

Mr. Lim Fern Yong - Committee Member

Ms. Tan Kim Wei - Committee Member

Mr. Heman - Committee Member

The President thanked the committee members for attending the 9thcommittee meeting.

The minutes were proposed passed by Ms Nancy Kwan and seconded by Kelvin.

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|  | **Issues** | **Action** | **Action By** |
| **1.0**  **2.0**  **3.0**  **4.0**  **5.0**  **6.0** | **Previous Matters**:   1. Container Deposit:   We have yet to receive reply from liners. However Mr Jason of MSC JB seems not too happy that we bypass him as we forwarded our letter to MSC HQ. To arrange for meeting with Jason to clarify on this matter.   1. Renewal of Contract with RAMCI   Briefing date proposed on 24th October 2017 from 9.30 am to 11 am. To send circular to members on this briefing date.   1. Sale of DG Stickers   DGR Packaging quoted RM0.45/pc (100 x 100 mm) and RM1.25/pc for placard (250 x 250 mm) for minimum order of 1000 pcs. Will source for other vendor.   1. Calendars 2018   Agreed to proceed and also to include our ROC number, association name in Bahasa Malaysia, website and facebook in calendar at RM8/pc for 300 pcs.  **President’s Report:**   1. Meeting with JCT   JPSFA had a meeting with JCT on 28th September to discuss on port congestion and readiness of new custom building. Minutes of meeting will be posted on our website.  **Vice-President’s Report:**  Attended meeting with JCT  **Secretary’s Report:**  No impending report.  **Treasurer’s Report:**  The balances as at 30 September 2017 stands at:  Cash in Hand: RM 1,000.00  Cash in Bank: RM 152,920.57  Fixed Deposit: RM 368,849.39  Public Bank Berhad have yet to reply to us on our request for better FD rates.  **25th Anniversary Dinner**  Run through the souvenir book and agreed by all to amend on “The benefits of joining our Association are: to “Why Join JPSFA, Just to mention some”.  We have 2 articles received, an article on Malaysia Southern Gateways from LPJ and another article from Iskandar Malaysia on statistics. As we only have 1 page pending it was agreed that the programme page be taken out and printed separately as a leaflet to our souvenir book. To find out the cost. Souvenir book printing cost for 400 copies at RM24.91/copy. To request for cost of printing 450 and 500 pcs.  To date we have secured RM56.5K for the advertisement sponsorship and have sold 80 tables. To book with Grand Straits Garden for 87 + 3 reserves and request for floor plan for our dinner.  We will invite Customs, Tuan Hamiddan, Custom PTP (En Noraizam) and Custom PGD (En Abdul Samat) for our dinner.  VIP table will consist of GOH, En Shahrull, Mr & Mrs Raziff, Mr & Mrs Hamiddan, Marco, Michael Cheah, Alvin Tan, President & Vice President. To proceed to send out invitation to all VIP.  Mary to rework and put forward proposed Lucky Draw prize list for further discussion.  So far, the following have been finalized:   * To proceed with 2 banners for membership listing * Agreed to proceed with printing of additional 100 tickets at RM100 compared to Anson Printing at RM250. * Lucky Draw 1 (10 + 2 table draw) to be drawn by Mr Michael Cheah and Lucky Draw 2 (10 + 2 facebook draw) by Alvin Tan * Finalise programme events and timing, etc with event management planner, Ms Desiree. Final presentation of event on 31st October 2017 | To arrange for meeting  To send circular to members  .  To follow up | Ms Jasmine  Cecilia  For info  For info  For info  For info  For info  Cecilia  For info  For info  For info  Mary |

With no other matters arising, the next meeting shall be on 27th October 2017 at 2.00 pm at JPSFA.