

## **MINUTES OF THE 10<sup>th</sup> JPSFA COMMITTEE MEETING FOR 2017**

**DATE:** 27<sup>th</sup> October 2017  
**TIME:** 2.30 pm  
**VENUE:** JPSFA Office

### **Present:**

Ms. Stephanie Lim	-	President
Mr. Douglas Choo	-	Vice-President
Ms. Nancy Kwan	-	Secretary
Ms. Jasmine Sim	-	Treasurer
Mr. Lim Fern Yong	-	Committee Member
Mr. Chong Jit Chien	-	Committee Member
Mr. Raymond Wong	-	Committee Member
Mr. Ahmad Zaki	-	Committee Member
Mr. Kelvin	-	Sub-Committee Member
Mr. Ramesh	-	Committee
Mr. Heman	-	Committee
Ms. Mary Lin Koh	-	Auditor
Ms. Lee Siew Fang	-	Auditor

### **Absent with apologies:**

Ms. Tan Kim Wei	-	Committee Member
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The President thanked the committee members for attending the 10<sup>th</sup> committee meeting.

The minutes were proposed passed by Mr. Ramesh and seconded by Ms. Nancy Kwan.

	<b>Issues</b>	<b>Action</b>	<b>Action By</b>
<b>1.0</b>	<p><b>Previous Matters:</b></p> <p>1) <u>Container Deposit:</u> MSC feels that it is not necessary for them to join our proposed CDS since they do not bank in the deposit cheques. We will still wait for others to respond.</p> <p>2) <u>Renewal Contract with RAMCI</u> The committee agreed to renew the contract under the RM500 per year package.</p> <p>3) <u>Sale of DG Stickers</u> It was agreed by all that JPSFA undertakes to sell the DG stickers at RM2 per piece for all classes.</p>	<p>Follow up with liners</p> <p>To purchase the stickers.</p>	<p>Ms Stephanie</p> <p>For info</p> <p>Mr Douglas</p>
<b>2.0</b>	<p><b>President's Report:</b></p> <p>1) <u>JPB Charity Walk:</u> 7 committees joined in this good cause event on 7 Oct that had a strong participation of about one thousand people.</p> <p>2) Attended RAMCI briefing at JPSFA office with 17 of our members. We hope that more members will be able to utilize the services for company searches.</p>		<p>For info</p>
<b>3.0</b>	<p><b>Treasurer's Report:</b> The balances as at 30<sup>th</sup> September 2017 stands at: Cash in Hand: RM 1,000.00 Cash in Bank: RM 152,920.57 Fixed Deposit: RM 368,849.39</p> <p>We have a healthy balance despite the cash in bank should reduce substantially after the anniversary event.</p>		<p>For info</p>
<b>4.0</b>	<p><b>25<sup>th</sup> Anniversary Dinner:</b> The total advertisements secured for our Souvenir program is M56.5K. The confirmed table sold is 83.</p>		<p>For info</p>

	<p>The following were also finalized:</p> <ul style="list-style-type: none"><li>- To print 420 copies of the souvenir program.</li><li>- 20 lucky prizes + 3 table draws and 2 Facebook draws. The top prize shall be an iPad Mini 4.</li><li>- To get acrylic name holders for VIP table.</li><li>- To label every table seating.</li><li>- To seek help from Tristar staff for the registration.</li><li>- To order a 5-kg cake with number '25'.</li><li>- Corsages for GOH and main committee.</li><li>- All committee must be at the venue by 4.30 pm for rehearsal.</li></ul>		
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With no other matters arising, the next meeting shall be on 21<sup>th</sup> November 2017 at 4.00 pm at JPSFA.