MINUTES OF THE 4th JPSFA COMMITTEE MEETING FOR 2018

DATE: 24thMay 2018 TIME: 2.00 pm

VENUE: JPSFA Meeting Room

Present:

Ms. Stephanie Lim - President
Mr. Douglas Choo - Vice-President
Ms. Nancy Kwan - Secretary
Ms. Jasmine Sim - Treasurer

Mr. Chong Jit Chien - Committee Member
Mr. Kenny Tee - Committee Member
Mr. Raymond Wong - Committee Member
Mr. Ahmad Zaki - Committee Member

Mr. Lim Fern Yong - Committee

Mr. Kelvin - Sub-Committee Member

Ms. Mary Lin Koh - Auditor Ms. Lee Siew Fang - Auditor

Absent with apologies:

Mr. Ramesh - Committee Member
Ms. Tan Kim Wei - Committee Member

The President thanked the committee members for attending the 4^{th} committee meeting.

The minutes were proposed passed by Mr. Lim Fern Yong and seconded by Ms Nancy.

	Issues	Action	Action By
	Issues	rection	retion by
1.0	Previous Matters: 1) Presentation Slide for JPSFA JPSFA Profile presentation slide will be ready by 1 st week of June and to be sent out to members accordingly.	To finalize slide and email to members	Mr. Fern Yong
	2) Custom Pasir Gudang Feedback received from members that there is no improvement on congestion since the last meeting and the situation seems to be getting worse. Mdm President will talk to Mokri and En. Shahrull of Johor Port for improvement.		Ms Stephanie Lim
	3) Custom Pass for our members Reply received from JOFFA on our request to be another party to handle the Customs Pass. JOFFA explained that it is not possible for us to handle. Suggest that we write to UKA Johor, Puan Fauziah Samad for her comments to our request and copy to Tuan Abdul Samat.	To write to UKA	Ms Stephanie Lim
	4) <u>In- House Program towards "Zero Error"</u> Sub-committees to set meeting to further discuss on this program	To set up meeting	Sub-Committee – In-House Program
2.0	President's Report: 1) Meeting attended Attended Custom Meeting organized by Johor Port with new Pasir Gudang custom head, Puan Badaria and highlighted below issue:- i. Printing of COR still slow with proof given. ii. Slow custom clearance iii. Frequent uplift of unit price for import. Puan Badariah advised that she is still new and to give her a bit of time for her to look into it.		For info
	2) <u>Lunch Meeting</u> Lunch Meeting together with Jasmine, Jit Chien and Kelvin with mainly new members namely Kargoya, Great Neptune, Millenium, Logwin and CCL Logistics. Next lunch meeting to be arranged after Hari Raya.		For info
	3) <u>JKDM u-Customs Dialog</u> Chaired by Tuan Abdul Samat, JKDM expected to have a pilot run by 1 st June		For info

	2018 on u-Customs. Custom emphasize again on Hanging forms and urge all forwarding agent to come forward to clear the hanging forms before their forwarding license gets suspended.		
	4) <u>Digital Free Trade Zone Seminar</u> Attended above and find that this is not relevant for our nature of business.		For info
3.0	Vice-President's Report: 1) Attended meetings with Mdm. President as above.		For info
4.0	Secretary's Report: 1) Constitution Constitution has been approved by ROS.		For info
	2) <u>Title Deed</u> Lawyer's professional and disbursements fee estimated at RM1,000 to process name change of title deed. Require resolution at EGM and to appoint and	To inform at next AGM	Secretariat
	authorise 2 persons to sign the Change of Name Form.		For info
5.0	Treasurer's Report: The balances as at 30 th April 2018 stands at: Cash in Hand: RM 1,000.00 Cash in Bank: RM186,165.91 Fixed Deposit: RM 372,851.76		For info
	Total membership to-date is 133 members with 3 new members in May.		
6.0	Training Course: 1) U-Customs & GST Seminar on 15 th May		
	2018 Seminar postpone due to 0% GST with effect from 1 st June 2018 as announced. Have informed members that we will reschedule another seminar upon further announcement of implementation of SST.		For info
	2) Positive Work Attitude & Self Motivation Propose and agreed by committee to proceed with above soft skill course via Naga Chain Management Sdn Bhd and to further negotiate on the course fees.		Mr. Fern Yong
	Propose and agreed the course fees at RM250 for members and RM350 for non members to be held as follows:- Date: 18 th July 2018 Time: 9.00 am to 5.00 pm		
7.0	Other Matters: 1) Rental of Ground Floor		

	Ground floor rented out to trading company for office and storage of clothing's and daily necessities with effect from 1 st June 2018 at RM1500 per month. Rental agreement to be signed for 2 years.	Prepare Tenancy Agreement for signing by both parties	Ms Nancy/Cecilia
	Cleaning, washing, painting, replace toilet door, repairs of door handles, etc at RM2600 to be done before 1 st June 2018.		For info
2)	JPSFA Website Suggested that our member's nature of business is indicated for each member in our website to enable members to view and utilize the services from our comembers. To contact vendor for discussion.		Mr. Fern Yong
3)	LPJ Port Week Conference LPJ have invited JPSFA to speak at LPJ's Port Week Conference to be held on 29 th – 30th October 2018. This year's theme will be "Port & Logistics 2025". Agreed topic to be presented by our Mdm President shall be "Towards Digitalization 2025" during the Port Week Conference.		Ms Stephanie Lim
4)	Garbage Bin Rates Received complaint from members that increase in garbage bin rates by JPB without notification. To write to JPB and also request for current garbage bin rates.	To write to JPB	Cecilia

With no other matters arising the next meeting ended at 5.00 pm. The next meeting will be held on 27th June 2018.