

## **MINUTES OF THE 5<sup>th</sup> JPSFA COMMITTEE MEETING FOR 2018**

**DATE:** 27<sup>th</sup> June 2018  
**TIME:** 2.00 pm  
**VENUE:** JPSFA Meeting Room

### **Present:**

Ms. Stephanie Lim	-	President
Mr. Douglas Choo	-	Vice-President
Ms. Nancy Kwan	-	Secretary
Mr. Chong Jit Chien	-	Committee Member
Mr. Kenny Tee	-	Committee Member
Mr. Lim Fern Yong	-	Committee Member
Mr. Ramesh	-	Committee Member
Mr. Kelvin	-	Sub-Committee Member
Ms. Mary Lin Koh	-	Auditor
Ms. Lee Siew Fang	-	Auditor

### **Absent with apologies:**

Ms. Jasmine Sim	-	Treasurer
Mr. Ahmad Zaki	-	Committee Member
Mr. Raymond Wong	-	Committee Member
Ms. Tan Kim Wei	-	Committee Member

The President thanked the committee members for attending the 5<sup>th</sup> committee meeting.

The minutes were proposed passed by Mr. Chong Jit Chien and seconded by Ms Mary Lin Koh.

	<b>Issues</b>	<b>Action</b>	<b>Action By</b>
<b>1.0</b>	<p><b>Previous Matters:</b></p> <p>1) <u>Presentation Slide for JPSFA</u> JPSFA Profile presentation slide is ready and will be forwarded to members to use in the member get member program. The rebate of RM200 for each member brought in will be off set in next year's subscription fees.</p> <p>2) <u>Custom Pasir Gudang</u> After meeting with Customs, there is still no improvement as to date and have continued to receive many complaints from members. We will email to Puan Badaria and Tuan Zulkipli on our complaint on slow import clearance, inspection and congestion at Customs Pasir Gudang before we bring up to higher authority.</p> <p>3) <u>Custom Pass for our members</u> It is understood that custom pass at Port Klang is issued by Customs free of charge for 1 year, while in Penang it is issued by PFFA at RM10 for validity of 2 years. No custom pass is required in Bintulu and Kuching. In comparison JOFFA is charging at RM50 for members and RM80 for non-members. Pending reply from Unit Kawalan Agen. We will proceed to make appointment with Tuan Hammidan if there is still no response by July.</p> <p>4) <u>In- House Program towards "Zero Error"</u> Sub-committee to set meeting to further discuss on this program.</p> <p>5) <u>JPSFA Website</u> Fern Yong has contacted vendor and discussed with them on our requirements. We intend to re-do our website to cater for more information to be available. Fern Yong will look into our current website and he needs about 1 – 2 months to study and redesign. In the meantime we will write to all members to furnish us with their nature of business under the following categories.</p> <p>a) Shipping b) Forwarding c) Haulage d) Transport</p>	<p>To email to Puan Badaria</p> <p>To set up meeting if no reply from UKA</p> <p>Ms Tan to initiate next meeting</p> <p>Fern Yong to redesign our website</p>	<p>For info</p> <p>Secretariat</p> <p>Stephanie Lim</p> <p>Sub-Committee – In-House Program</p> <p>Fern Yong</p>

	<p>e) Warehouse f) Depot g) Manufacturer h) Marine Services i) Others</p> <p>6) <u>LPJ Port Week Conference</u> Committee agreed on the topic “Towards Digitalization” for our President’s Presentation at the conference in October. The presentation content will be put forward to committee for further discussion in the next meeting.</p>		
<b>2.0</b>	<b>President’s Report:</b>		
	<p>1) <u>JKDM Briefing Transition GST to SST</u> Attended Custom briefing on the transition from GST to SST. Presentation slides and notes from JKDM has been forwarded to all members for information.</p> <p>2) <u>Digitize Asean Conference &amp; Tradeshow</u> Attended above function in Singapore with 3 other committees and found the conference to be very useful and informative for our presentation for LPJ Port Week.</p> <p>3) <u>Hari Raya Invitation from Dato’ Rahim</u> Attended Hari Raya open house invitation by Dato’ Rahim.</p>	For further discussion once finalized	Fern Yong/Kelvin
			For info
			For info
			For info
<b>3.0</b>	<b>Vice-President’s Report:</b>		
	<p>1) Attended meetings with Mdm. President as above.</p>		For info
<b>4.0</b>	<b>Secretary’s Report:</b>		
	<p>1) <u>Executive Secretary</u> The Committee agreed to a RM100 increment for Cecilia with effect from 1<sup>st</sup> July 2018. The monthly remuneration shall be RM2725 with all other terms of offer remaining unchanged. A new employment contract shall be given for the term 1<sup>st</sup> July 2018 to 30<sup>th</sup> June 2019.</p>	Prepare new employment contract	Nancy Kwan
<b>5.0</b>	<b>Treasurer’s Report:</b>		
	<p>The balances as at 31<sup>st</sup> May 2018 stands at: Cash in Hand: RM 1,000.00 Cash in Bank: RM195,950.48 Fixed Deposit: RM 372,851.76</p> <p>Total membership to-date is 132 members with 9 new members this year and 7 members who have terminated. We have currently 3 members (Oceanborne, DGR Packaging &amp; PG Launch)</p>		For info
		To follow up on payment	Nancy/Cecilia

	<p>who have yet to make payment for their 2018 membership fees.</p> <p><b>6.0 Training Course:</b></p> <ol style="list-style-type: none"> <li>1) <u>Positive Work Attitude &amp; Self Motivation</u> To date 5 companies have registered for course scheduled on 18<sup>th</sup> July 2018. To contact members to encourage them to send staff for this training.</li> <li>2) <u>KEK Executive Course</u> Received indication date for KEK Executive course by UUM on 12, 13, 14, 15, 19, 20, 21, 22, 26, 27 and 28<sup>th</sup> October 2018. We are pending for a revise date due to public holiday on 15<sup>th</sup> October 2018. To announce to members once date is finalized.</li> <li>3) <u>U-Customs &amp; SST Seminar</u> Suggest that we contact Mr Baskaran to find out if he can conduct a seminar on u-Customs. Currently Port Klang is on a parallel run with selected agents.</li> </ol> <p><b>7.0 Other Matters:</b></p> <ol style="list-style-type: none"> <li>1) <u>LogisWare Malaysia 2018</u> Malaysia International &amp; Warehousing Solutions Exhibition will be on 5<sup>th</sup> – 7<sup>th</sup> September 2018 at Setia City Convention Centre 2, Shah Alam. We will not take up the offer for the complimentary booth but will forward our JPSFA President’s message to be published on the LogisWare 2018 Show Directory.</li> <li>2) <u>Letter to MOF/MITI/MOT</u> Committee agreed that JPSFA write a letter on the issues faced by the Logistics Community in Johor to the various ministries. Issues raised in our letter as follows:- <ol style="list-style-type: none"> <li>1) JKDM and OGA’s Issues <ul style="list-style-type: none"> <li>- uCustoms</li> <li>- Officers</li> <li>- Return Cargoes</li> <li>- Toner Supply</li> <li>- Uncertainty of the AP requirements</li> <li>- MAQIS</li> <li>- CIDB &amp; SIRIM</li> </ul> </li> <li>2) Other Concerns <ul style="list-style-type: none"> <li>- Work Days</li> <li>- MITI</li> <li>- Container Deposit</li> <li>- Immigration (Vessel Clearance/Crew Change)</li> </ul> </li> </ol> </li> </ol>	<p>To contact members</p> <p>To inform members</p> <p>To contact Mr Baskaran</p>	<p>Secretariat</p> <p>Secretariat</p> <p>JC Chong and Ramesh</p> <p>For info</p> <p>Stephanie Lim</p>
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	<p>3) <u>Johor Port Penalty Storage</u>  We will have a meeting with Johor Port on the 29<sup>th</sup> June to discuss on the Penalty Storage together with AMH. JPSFA does not agree based on the following:-</p> <ul style="list-style-type: none"> <li>a) Increase in rates will not solve the problem but Port should focus on reducing yard congestion.</li> <li>b) Custom congestion and slow response from OGA is causing delay in custom clearance.</li> <li>c) Consignees already paying very high demurrage charges and further increase in rates will not solve the port congestion problem.</li> </ul> <p>4) <u>Custom Marine</u>  Mdm President informed that she has received numerous calls from En Musa for JPSFA to sponsor their Futsal 2018 for Persatuan Pegawai Kastam Marin Malaysia. After much deliberation committee agreed that we should write to them that we have no budget allocation for the purpose.</p> <p>5) <u>JPSFA Charity Golf</u>  Mr Alvin Tan, JPSFA’s advisor have contacted and met with Mdm President on his intention of organizing a Charity Golf on 4<sup>th</sup> August 2018 and Kargoya as main sponsor. JPSFA to be the main organizer and any shortfall in collections will have to be paid by JPSFA. Costing as follows:-</p> <p><b>Revenue – Total RM 52k</b>  Kargoya                               RM20k  Other sponsors                        RM 7k  Green fees(25 flights)RM25k</p> <p><b>Cost – Total RM 58.8k</b>  Charity                                    RM20k  Golf &amp; Dinner                         RM20k  Goodies &amp; prizes                    RM13.6k  Golf prizes                                RM 5.2k</p> <p><b>Shortfall (RM6,800)</b></p> <p>Above costing is based on minimum participation of 25 flights and JPSFA must gather at least 11 flights. Kargoya will sponsor for Golf and dinner plus hole-in-one insurance. Committee agreed on the following to be tabled for further discussion with Mr Alvin tomorrow for JPSFA to organize this Charity Event..</p> <p>1) Zero cost for JPSFA</p>	<p>For further discussion with Mr Alvin</p>	<p>Stephanie Lim</p> <p>For Info</p> <p>Stephanie Lim</p>
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	<p>2) Latest by 1<sup>st</sup> July to confirm</p> <p>3) JPSFA need not source for golfers</p> <p>6) <u>Refurbishment of Meeting Room</u> Propose for change in meeting room carpet due to wear and tear over the last 13 years. To source for quotation for carpet and vinyl tiles for further consideration.</p>	<p>Get quotation for carpet</p>	<p>Secretariat</p>
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With no other matters arising the next meeting ended at 5.00 pm. The next meeting will be held on 25<sup>th</sup> July 2018 at 2.00 pm