

MINUTES OF THE 6th JPSFA COMMITTEE MEETING FOR 2019

DATE: 12th June 2019
TIME: 2.00 pm
VENUE: JPSFA Meeting Room

Present:

Ms. Stephanie Lim	-	President
Mr. Douglas Choo	-	Vice-President
Mr. Chong Jit Chien	-	Secretary
Ms. Koh Mary Lin	-	Treasurer
Mr. Ramesh	-	Committee
Mr. Kenny Tee	-	Committee
Ms. Yip See Wan	-	Committee
Ms. HauSuat Guat	-	Committee
Mr. Lim Fern Yong	-	Committee
Mr. Elgy Ng	-	Committee
Mr. Mubarak Bin Mansor	-	Auditor
Mr. Gilbert Hee	-	Auditor

Absent with apologies:

Mr. Kelvin	-	Committee
Mr. Arvind	-	Committee

The President thanked the committee members for attending the 6th committee meeting.

The minutes were proposed passed by Mr Lim Fern Yong and seconded by Ms Mary.

	Issues	Action	Action By
1.0	<p>Previous Matters:</p> <p>1) <u>Meeting with LPJ on ISPS Standard</u> Pending update from Mr. Arvind on the status of the implementation for boarding by road side instead of ship side as per ISPS Standard requirements by Jabatan Laut.</p> <p>2) <u>RAMCI Talk</u> Currently we have 12 participants who have registered excluding our committee. Briefing confirmed to be held on 25th June from 10 am to 12 noon. Refreshments will be provided by RAMCI.</p> <p>3) <u>Improvement in Johor Ports</u> No further update received from LPJ on this subject.</p> <p>4) <u>Differing practices between customs Pasir Gudang & PTP</u> No further update received from LPJ on this and Mdm President will advise once she has further information.</p>	<p>To update</p> <p>To inform date of meeting</p>	<p>Mr. Arvind</p> <p>For info</p> <p>For info</p> <p>Ms Stephanie</p>
2.0	<p>President's Report:</p> <p>1) <u>LPJ Survey on Johor Hinterland Cargo Market Survey</u> Attended with main committee and we find that the survey results are not practical. Reported that the amount of cargo leakage to Singapore last year was at 80,000 teus a year and 89,000 teus to Port Klang. We find the figures reported are too high and we have voiced our views. LPJ also informed that the figures may not be correct.</p>		<p>For info</p>
3.0	<p>Vice-President's Report:</p> <p>1) No matters arising</p>		
4.0	<p>Secretary's Report:</p> <p>1) <u>Allowance</u> Propose that Association should pay Celine a weekend allowance of RM100 per day for facilitating the KEP course on 27th & 28th April 2019 in the absence of Cecilia who was on emergency leave. Passed and agreed by committee.</p> <p>2) <u>Executive Secretary</u> The committee agreed to a monthly remuneration of RM2850 with all other terms of offer remaining unchanged. A new employment contract shall be given for the term 1st July 2019 to 31st December 2020.</p>	<p>Proceed to pay</p> <p>Prepare new employment contract</p>	<p>Cecilia</p> <p>Jit Chien</p>

<p>5.0</p>	<p>Treasurer's Report: The balances as at 31st May 2019 stands at: Cash in Hand: RM 1,000.00 Cash in Bank: RM 81,729.27 Fixed Deposit: RM 516,899.46</p> <p>To-date we have 3 members, namely DGR Pkg, Momentum & Marin Selatan who have not paid up the subscription fees for year 2019 totaling RM1800. H Shipping has decided to terminate their membership.</p> <p>To-date we have 149 members and committee aim to exceed the 152 mark by next meeting.</p> <p>To do a report on Charity Run Income & Expenses in the next committee meeting.</p>	<p>To collect all overdue by end June</p>	<p>Cecilia</p> <p>For info</p> <p>Cecilia</p>
<p>6.0</p>	<p>Training Courses:</p> <ol style="list-style-type: none"> 1) Problem Solving & Decision Making Trainer informed that we cannot combine Stress Management with Problem Solving & Decision Making in 1 day training. Committees have agreed to proceed to arrange to hold the Stress Management Course this year to be held on 24th Sept 2019. 2) KEK Executive Course will be held as scheduled in July 2019. Currently 12 participants. 	<p>To confirm with Naga Chain</p>	<p>Fern Yong</p> <p>For info</p>
<p>7.0</p>	<p>Other Matters:</p> <ol style="list-style-type: none"> 1) <u>AMH Southern Gala Dinner</u> We would suggest to AMH that the association will take up half a table for their AMH Gala Dinner and we would like to join table with Mewah Trans Logistics who will also take up half a table. 2) <u>Charity Run</u> Update as of 12th Jun 2019 Countdown: 72 days Participants: 109 Sponsorship: RM20,800 <p>Overall cost estimated at RM28,960.00 We need to have at 650 participants in order to breakeven. All committee will have to go all out to recruit participants.</p> <p>Suggested by Ramesh we hang up banner at some parks, eg. Seri Alam, Taman Tasek and Taman Pelangi Indah over the weekend in order to advertise our event.</p>	<p>To contact AMH for confirmation</p> <p>To recruit participants</p>	<p>Cecilia</p> <p>For info</p> <p>All Committee</p> <p>For info and consideration</p>

	<p>Ms Hau suggested that we post on facebook social media “Johor Now” who have about 30k followers. Ms Hau to check how long the advertisement will be posted and when it can be posted on the social media. Cost estimated at RM200 and agreed by committee to proceed.</p> <p>To Do List:-</p> <ol style="list-style-type: none"> 1) Write to Senai Airport City to seek approval to hold event on 24/8/2019 2) Stage – We will proceed to use SRE truck for stage. Ramesh will make a staircase to stage. To source for lightings and décor for stage. Suggest use of triangular flags. To use 16’ x 5’ banner as backdrop of stage. 3) Activity station confirm as follows:- <ul style="list-style-type: none"> - Urban Fitness (Fitness challenge) - FQ (Sell Popcorn) - Xi Le Er (Sell Popsicle) - Power Root (Free coffee) - KPJ (Health screening) 4) Venue – Enough room to put 5 tents each 20’ x 20’ next to the stage (car park area). Car park only for parking for committee and volunteers. To confirm placement of 4 units toilets. 5) Arch – To check with supplier for both balloon and inflatable to assist to include hanging of our banner to arch. To get choices for final confirmation. 6) Sponsorship confirmed from Arasis RM5k & TMG Badminton Club RM500. 7) Agreed by Committee that we should write for sponsorship from port authorities. 8) Agreed by committee that we should appoint some members for each committee to approach members to get them to participate in our charity run. To identify members in the next meeting. 9) Emcee at RM300 and sound system at RM500. Confirmed to proceed. 10) Volunteer List – Currently we have 49 volunteers and we target to have around 60 volunteers. Agreed to provide pack lunch for all volunteers. 11) Ramesh has offered to prepare breakfast for all committee and volunteers which is appreciated with thanks from committee. 	<p>To arrange and proceed</p>	<p>Ms Hau</p> <p>For info</p>
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With no other matters arising the meeting ended at 5.00 pm. The next meeting will be held on 11th July 2019 at 2.30 pm at JPSFA Office.