

**MINUTES OF THE 7<sup>th</sup> JPSFA COMMITTEE MEETING FOR 2019**

**DATE:** 11<sup>th</sup> July 2019  
**TIME:** 2.30 pm  
**VENUE:** JPSFA Meeting Room

**Present:**

Ms. Stephanie Lim	-	President
Mr. Douglas Choo	-	Vice-President
Mr. Chong Jit Chien	-	Secretary
Ms. Koh Mary Lin	-	Treasurer
Mr. Ramesh	-	Committee
Mr. Kenny Tee	-	Committee
Ms. Yip See Wan	-	Committee
Ms. Hau Suat Guat	-	Committee
Mr. Lim Fern Yong	-	Committee
Mr. Mubarak Bin Mansor	-	Auditor

**Absent with apologies:**

Mr. Kelvin	-	Committee
Mr. Arvind	-	Committee
Mr. Elgy Ng	-	Committee
Mr. Gilbert Hee	-	Auditor

The President thanked the committee members for attending the 7<sup>th</sup> committee meeting.

The minutes were proposed passed by Mr Ramesh and seconded by Ms Hau.

	Issues	Action	Action By
<b>1.0</b>	<p><b>Previous Matters:</b></p> <p>1) <u>Meeting with LPJ on ISPS Standard</u> Briefing by PITSB on shuttle transport scheduled on 11<sup>th</sup> July on the implementation for boarding by road side instead of ship side as per ISPS Standard requirements by JabatanLaut.</p> <p>2) <u>Differing practices between customs Pasir Gudang &amp; PTP</u> As informed by JKDM every station has different SOP and as such association has no intention to pursue above issue.</p>	To update	Mr. Arvind
<b>2.0</b>	<p><b>President's Report:</b></p> <p>1) <u>PTP N4 - Mitigation Plan</u> N4 go live effective today and was informed that the 1<sup>st</sup> container gated- in successfully and so far all is in order except for some minor issues which has been resolved.</p> <p>2) <u>Hari Raya Functions</u> Attended with main committee the following Hari Raya gathering functions. 19/6 – JKDM Pasir Gudang Raya Lunch 20/6 – LPJ Raya Lunch 20/6 – JPB Raya Dinner 25/6 – TLP Raya Lunch 26/6 – JKDM Larkin – Raya Lunch</p> <p>3) <u>LPJ Consultation Meeting with Almec Corporation</u> Attending the above Introduction of Road Rail System in Asia by Almec Corporation, a Japanese Company on invitation by our PM, Dr Mahathir.</p> <p>4) <u>RAMCI Workshop at JPSFA</u> Attended workshop on Business Digitalization by RAMCI for our members.</p>		For info
<b>3.0</b>	<p><b>Vice-President's Report:</b></p> <p>1) No matters arising</p>		
<b>4.0</b>	<p><b>Secretary's Report:</b></p> <p>1) <u>Altus Oil – Majlis Hari Raya + Batam Service Launching</u> Attended Majlis Hari Raya and launching of Batam Service by Altus Oil. Seems that Altus Oil is under the same subsidiary under GU Shipping for LCL service from their new premises in Kempas to Batam via PTP.</p> <p>2) <u>TM One – Industry 4RWD &amp; Readiness Assessment</u></p>		For info

	<p>TM's introduction of their Data Centre fully equipped with high speed, fiber optic, protected infrastructure for Industry 4RWD &amp; Readiness Assessment focus mainly for the manufacturing industry.</p>		For info
<b>5.0</b>	<p><b>Treasurer's Report:</b>  The balances as at 30<sup>th</sup> June 2019 stands at:  Cash in Hand: RM 1,000.00  Cash in Bank: RM 109,193.21  Fixed Deposit: RM 519,147.45</p> <p>To-date still 2 members, namely DGR Pkg &amp; Marin Selatan who have not paid up the subscription fees for year 2019 totaling RM1,200. To give them until end of July 2019 to pay. To-date we have 152 members with new member today namely AWH Ventures.</p>		For info
		To collect all overdue by end June	Cecilia
<b>6.0</b>	<p><b>Training Courses:</b></p> <ol style="list-style-type: none"> <li>1) Stress Management Course scheduled to be held on 24<sup>th</sup> Sept 2019.</li> <li>2) KEK Executive Course will start tomorrow, 12th July with 42 participants.</li> </ol>		For info
<b>7.0</b>	<p><b>Other Matters:</b></p> <ol style="list-style-type: none"> <li>1) <u>Resignation Request</u>  Arvind has requested to resign from the Committee due to his job commitments and is apologetic for not being able to contribute much. After much deliberation committee agreed that we should remain status quo until the next AGM to accept his resignation and nominate his replacement.</li> <li>2) <u>NVOCC Letter</u>  Mdm President have received request from Mr William of Cosco requesting the Association to issue a letter to confirm that our member is a NVOCC freight forwarder. After much deliberation the committee agrees that the association is not in a position to issue such letter to confirm their trade lane or line of service for credit application purposes.</li> <li>3) <u>Charity Run</u>  Update as of 11<sup>th</sup> July 2019  Countdown: 44 days  Participants: 322 (255/67)  Sponsorship: RM60,100</li> </ol> <p>We have achieved our target of RM60K and will close for sponsorship at RM60,100 and concentrate to bring in more participants.</p>	To include in the agenda in the next AGM	Cecilia
			For info
			For info

	<p>Currently we are short of participants and all committee to try and bring in at least 30 pax each to meet our target of at least 800 participants for this event.</p> <p>Need to pursue further with MPKU to get email confirmation on our event. We have already submitted our letter to IPD Kulai and approval letter should be forwarded to us in 2 weeks time.</p> <p>Meeting held yesterday with Ecoworld personnel assigned to oversee the event namely, Ms Susan and Ms Qi Min who will coordinate with Celine. The following few issues discussed.</p> <ol style="list-style-type: none"> <li>1) Power Supply - Ecoworld will provide power supply for our event. We need to inform them how many plug points required and how many extension cables required by each booth and stage. Ramesh will provide a generator set for the arch.</li> <li>2) Police Bantuan – Approximately 20 police bantuan from Ecoworld to assist in the traffic control and parking for the event.</li> <li>3) Cleaning up – Our volunteers will have to assist and clean up after event.</li> <li>4) Storage space- Ecoworld will provide us a storage room 2 days before the event</li> <li>5) Flower pots – No flower pots available at Ecoworld</li> </ol> <p>Banner logo must be available by 19<sup>th</sup> July and artwork to be ready by 25<sup>th</sup> July. To do another stand banner listing names of all sponsors.</p> <p>Runner t-shirt logos in color. Runners pack artwork do bigger logo in white in one color printing. Design for t-shirt and runner pack bag to be finalized before end month.</p> <p>Memento for gold sponsor slightly bigger than the silver sponsors.</p> <p>Confirmed to have 4 water station and 5 dustbins. Placement of dustbins 200 meters after water stations. Next charity run meeting on 24<sup>th</sup> July 2019 @ 2.30 pm</p>	<p>Follow-up with MPKU/IPD</p>	<p>Fern Yong/Mubarak</p> <p>All responsible to do the needful</p>
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With no other matters arising the meeting ended at 5.00 pm. The next meeting will be held on 7<sup>th</sup> Aug2019 at 2.30 pm at JPSFA Office.