

## MINUTES OF THE 4<sup>th</sup> JPSFA COMMITTEE MEETING FOR 2020

**DATE:** 18<sup>th</sup> June 2020  
**TIME:** 2.30 pm  
**VENUE:** JPSFA Meeting Room

### Present:

Ms. Stephanie Lim	-	President
Mr. Douglas Choo	-	Vice-President
Ms. Koh Mary Lin	-	Treasurer
Mr. Chong Jit Chien	-	Secretary
Mr. Ramesh	-	Committee
Mr. Lim Fern Yong	-	Committee
Ms. Hau SuatGuat	-	Committee
Mr. Kenny Tee	-	Committee
Mr. Kelvin	-	Committee
Mr. Elgy Ng	-	Committee
Mr. Gilbert Hee	-	Auditor

### Absent with apologies:

Ms. Yip See Wan	-	Committee
Mr. Mubarak Bin Mansor	-	Auditor

The President thanked all for attending the 4<sup>th</sup> committee meeting.

The minutes were proposed passed by Fern Yong and seconded by Ramesh.

	<b>Issues</b>	<b>Action</b>	<b>Action By</b>
1.0	<b>Previous Matters:</b> 1) <u>IBG Banking</u> Processing for IBG Banking at bank put on hold due to very long daily queue at bank.  2) <u>JPSFA's Standing Trading Conditions</u> Contacted Expertway and was advised that they can assist the association to make the necessary changes without any charges. Debated and committee proposed for the following amendments to be further discussed.  a) Propose that Association Members (AM) to replace abbreviation for Total Logistic & Shipping Agent (TLSA) b) The basis of compensation for any losses to revised from RM3.00 per kilo to RM5.00 per kilo  A few committee members were appointed to have a further discussion on 24 <sup>th</sup> June to run through the entire Standard Trading Conditions of any other amendments if required before forwarding to Expertway.	 Pending process at Bank  Committee to finalize changes required	 Main Comm  Stephanie

	<p>3) <u>28<sup>th</sup> Anniversary Dinner</u>  Agreed to refund all payments received for the advertisement and dinner tables of RM19,650 as next anniversary dinner will most likely be held in year 2022. Daiman Pekin proposed for 3 options on refund of deposit of RM3000. 1) Postponement of event by Dec 2021, 2) refund at 80% of deposit or 3) utilize the amount by 31<sup>st</sup> Dec 2020 (maximum 3 dine-ins). Committee agreed to utilize the deposit to offset the committee's allowance for year 2020.</p>	<p>Arrange for refund</p>	<p>Cecilia</p>
<p>2.0</p>	<p><b>President's Report:</b></p> <p>1) <u>JPB – Farewell Dinner with CEO/JPB on 9/06/20</u>  Held a farewell dinner for En Shahrull, CEO of JPB who retired on 14<sup>th</sup> June 2020.</p> <p>2) <u>JPB – Meeting on Vessel Operation on 16/06/20</u>  Introduction of new CEO, En. Md Derick Basir and meeting on load plan, EDI, YCT and JCT planner. JPB request that all shipping lines submit stowage plan 8 hours before vessel berthing time and confirmed stowage instructions from JCT planning will be given back to shipping lines 4 hours before vessel berthing time. This will take effect from 1<sup>st</sup> July 2020.</p>		<p>For info</p> <p>For info</p>
<p>3.0</p>	<p><b>Vice President's Report:</b></p> <p>1) Attended as per President's report.</p>		
<p>4.0</p>	<p><b>Secretary's Report:</b></p> <p>1) No matters arising</p>		
<p>5.0</p>	<p><b>Treasurer's Report:</b>  Income and Expenditure Account as at 31<sup>st</sup> May 2020 presented.</p> <p>Bank balances as at 31<sup>st</sup> May 2020:  Cash in Hand: RM1,000.00  Cash in Bank: RM 104,496.19  Fixed Deposit: RM 582,393.04</p> <p>Membershipto-date with 161 members with 1 new member, namely Gan Fatt who joined in May 2020and 2 confirmed termination.</p> <p>15 members have yet to pay their 2020 subscription fees amounting to RM8.400. Committee to assist with some member companies.</p>		<p>For info</p> <p>All Comm</p>
<p>6.0</p>	<p><b>Training Courses:</b>  All Training Courses - KIV due to Covid-19</p>		<p>For info</p>
<p>7.0</p>	<p><b>Other Matters:</b></p> <p>1) <u>Badminton Training</u>  Due to MCO badminton trainingsuspended since18<sup>th</sup> March and resumed only on 15<sup>th</sup> June 2020. Payments made for court rentals for badminton training until end April 2020 nowextended to 24<sup>th</sup> July 2020. Committee agreed to stop badminton training as there is unlikely to be sporting events till end 2021.</p>		<p>For info</p>

With no other matters arising the meeting ended at 4.00 pm. The next meeting will be held on 24<sup>th</sup> July 2020 at 6.00 pm at Restaurant Daiman 18.