

MINUTES OF THE 1st JPSFA COMMITTEE MEETING FOR 2021

DATE: 20th January 2021
TIME: 10.00 am
VENUE: Virtual Meeting

Present:

Ms. Stephanie Lim	-	President
Mr. Douglas Choo	-	Vice-President
Ms. Koh Mary Lin	-	Treasurer
Mr. Chong Jit Chien	-	Secretary
Mr. Ramesh Krishan	-	Committee
Ms. Hau Suat Guat	-	Committee
Mr. Kenny Tee	-	Committee
Mr. Kelvin	-	Committee
Mr. Elgy Ng	-	Committee
Ms. Yip See Wan	-	Committee
Mr. Kelvin	-	Committee
Mr. Gilbert Hee	-	Auditor
Mr. Mubarak Bin Mansor	-	Auditor

Absent with apologies:

Mr. Lim Fern Yong	-	Committee
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The President thanked all for attending the 1st Committee Meeting virtually in view of the MCO. The minutes were proposed passed by Ramesh and seconded by Kenny.

	Issues	Action	Action By
1.0	<p>Previous Matters:</p> <p>1) <u>JPSFA’s Standing Trading Conditions</u> Approval received from insurance advisor and copy of revised STC filed with Claims Department. Members have been notified on the revised STC effective 1/1/2021 and a copy has been uploaded on the website.</p> <p>2) <u>HRDF Penjana Training Courses</u> NMIT managed to hold only 1 session on Supervisory Skills (9 pax from JPSFA) and Customer Service Excellence Courses (20 pax from JPSFA) on 11th & 12th January 2021, respectively. However, due to the pandemic, 12 out of the 29 total registered did not attend and will join the next available course. The 2nd session scheduled on 13th & 14th January 2021 is postponed due to MCO 2.0 imposed from 13 to 26 January 2021.</p> <p>3) <u>MAFFA</u> The Committee agreed to join MAFFA this year as an affiliate member in order to have better representation at the national level. Hence, under the JPSFA umbrella, our members can be included in MAFFA’s membership list without needing to pay any annual subscription unless they wish to opt out. We shall review on yearly basis to see if it is beneficial to renew.</p> <p>4) <u>Johor Port – Conventional</u></p>	<p></p> <p>To follow up on next course date</p> <p></p>	<p>For info</p> <p>Cecilia</p> <p>For info</p>

	<p>President wrote to the CEO, Mr. Derick who has agreed to discuss with his team on how to better manage communication and engagements with stakeholders. Meanwhile, the changes and additional charges for BBT have been put on hold BBT until further discussion with all stakeholders.</p>	KIV until after MCO	For info
	<p>5) <u>Laptop</u> Purchased new laptop in Dec 2020</p>		For info
	<p>6) <u>Calendars 2021</u> All calendars have been delivered and Mdm. President thanked the committee for their assistance.</p>		For info
2.0	<p>President's Report:</p> <ul style="list-style-type: none"> - Had sought for LPJ's assistance to get Johor Port to update on their Covid-19 cases detected; this of which the port followed up with a circular to announce. Noted that the delays at BBT were due to this. As such, the pre-ops meeting will be held virtually to reduce face-to face interactions. - CJ Century highlighted on problems faced with PERKESO in their process for PLKS approval for foreign seafarers. With the assistance from LPJ, PERKESO confirmed that SOCSO contributions are only required for seafarers employed by Malaysian companies. 		For info
3.0	<p>Treasurer's Report: Income and Expenditure Account as at 31st December 2020 was presented.</p> <p>Bank balances as at 31st December 2020: Cash in Hand: RM1,000.00 Cash in Bank: RM80,057.45 Fixed Deposit: RM595,01.16</p> <p>Surplus before taxation for year ending 31st December 2020 stands at RM92,731.28. Documents sent to auditors for audit to be ready by early February 2021</p>		For info
4.0	<p>Other Matters:</p> <p>1) <u>AGM</u> Mdm. President requested the Secretary and secretariat to check with ROS on the latest date we can hold our AGM due to current Covid-19 situation.</p> <p>2) <u>MOU with D&D Controls</u> Committee agreed that we should include the clause "not legally binding" in the MOU proposed by D&D Controls.</p> <p>3) <u>Membership Subscription Fee 2021</u> Mdm. President proposed to reduce 2021 membership fee as a gesture of appreciation to all members in view of the challenging environment since last year. The Committee agreed to a rebate of RM200 for year 2021. To refund members who have paid.</p>	<p>To contact ROS</p> <p>Draft and forward to D&D</p> <p>Send letter and issue CN to all members</p>	<p>JC Chong/ Cecilia</p> <p>Cecilia</p> <p>Cecilia</p>

With no other matters arising the meeting ended at 11.00 am. The next meeting will be held on 23rd February 2021 at 10.30 am. (Virtual Meeting)