

MINUTES OF THE 3rd JPSFA COMMITTEE MEETING FOR 2021

DATE: 29th March 2021
TIME: 5.30pm
VENUE: Daiman 18

Present:

Ms. Stephanie Lim	-	President
Mr. Douglas Choo	-	Vice-President
Ms. Koh Mary Lin	-	Treasurer
Mr. Chong Jit Chien	-	Secretary
Mr. Ramesh Krishan	-	Committee
Mr. Lim Fern Yong	-	Committee
Ms. Hau Suat Guat	-	Committee
Mr. Elgy Ng	-	Committee
Mr. Kelvin	-	Committee
Mr. Kenny Tee	-	Committee
Mr. Kelvin	-	Committee
Ms. Yip See Wan	-	Committee
Mr. Gilbert Hee	-	Auditor

Absent with apologies:

Mr. Mubarak Bin Mansor - Auditor

The President thanked all for attending the 3rd Committee Meeting. The minutes were proposed passed by Ramesh and seconded by Kenny

	Issues	Action	Action By
1.0	Previous Matters: <ol style="list-style-type: none"> 1) <u>HRDF Penjana Training Courses</u> Supervisory Skills course scheduled to be held on 3rd & 4th April 2021 with 11 participants from our members. Customer Service course has yet to be scheduled. 2) <u>MAFFA</u> Secretariat to send circular regarding MAFFA membership to newly joined members for confirmation. Meanwhile we are still pending copy of Constitution from MAFFA before we give further instructions to MAFFA. Secretariat to follow up. 3) <u>Johor Port – Credit Note</u> Committee inform of slow issuance of credit note from JPB and all users are required to write in for credit note even though free storage has been agreed by JPB for the CNY free storage time. Agreed by committee to arrange for meeting with JPB as soon as possible to resolve current issues faced. 4) <u>MOU with D&D Controls</u> MOU signed today with D&D Controls. 	<p>Pending date for next CS course</p> <p>Obtain copy of constitution</p> <p>To arrange for meeting</p>	<p>Cecilia</p> <p>Cecilia</p> <p>Stephanie</p> <p>For info</p>

	5) <u>LPJ - PERKESO issue</u> Printing of PLKS for seafarer under foreign employment yet to be resolved. Update from LPJ that Immigration will have another meeting in HQ on 31 st March 2021 to settle the vendor issue on printing of the pass.	Follow up	LPJ to advise
	6) <u>FOSIM System cannot accept multiple address</u> To-date KKM has yet to resolve the issue of multiple addresses.		For info
	7) <u>JPSFA's Office – Ceiling Board</u> Have yet to receive any quotation from contractor. To source for few quotes for comparison.	Request for quotes	Cecilia
	8) <u>JPSFA's Tagline</u> For further discussion in next committee meeting.	For further deliberation	All Committee
2.0	President's Report: 1) <u>Lunch with PTP on 4/3/2021</u> Lunch meeting with Mr Eric and Sheila. Association requesting from PTP to fix goal post to 24 hrs instead of 12 hrs and also suggested PTP to look into having "pop up" screen if vessel arrive early especially during weekends. 2) <u>Announcement</u> Mdm President informed that En Abdul Samat has just retired on 25 th March 2021 and replacement has yet to be announced. Mdm President also informed of En Kamaruzaman's appointment as General Manager of LPJ replacing En Razif who has just retired.		For info For info
3.0	Vice-President's Report No matters arising		
4.0	Treasurer's Report: Income and Expenditure Account as at 28 th February 2021 was presented. Bank balances as at 28 th February 2021: Cash in Hand: RM1,000.00 Cash in Bank: RM119,546.25 Fixed Deposit: RM595,010.16 Total membership to-date at 164 with latest addition of new member today, Malayan International Marine Consultant. To-date 15 members have yet to pay for 2021 subscription fees. 3 members (Braid Logistics, Professional Packers & Southern Tonnes) confirm to withdraw due to reasons beyond our control. To follow-up on payment for balance 12 members.		For info
5.0	Other Matters: 1) <u>31st AGM</u> Secretariat to email to all members on the postponement of 31 st AGM on 18 th March 2021 due to MCO/CMCO imposed in the State of Johor. New AGM date to be discussed in next committee meeting.	To follow up on balance for payment	Cecilia For info

	<p>2) <u>Replacement – Committee Member</u> Committee unanimously agreed to the appointment of Mr Ahmad Zharif Zulflida to our committee for replacement of Mr Arvind who has resigned. Appointment pending confirmation from Zharif.</p>	To obtain confirmation	Stephanie
	<p>3) <u>ISO 28000 by SIRIM</u> After deliberation, committee agreed that we proceed to hold a 1-hour virtual meeting on the overview of ISO 28000 required for AEO application. To forward to SIRIM our proposal for virtual meeting to be held on 7th or 8th April 2021 from 10 to 11 am. To forward to members once confirmation received on virtual meeting date and time. We will decide depending on the response if necessary, to arrange for 1 day face to face training for further understanding</p>	Forward propose date	Stephanie

With no other matters arising the meeting ended at 6.30 pm. The next meeting will be held on 29th April 2021 at 2.30 pm at JPSFA Office