



**MINUTES OF THE 7<sup>th</sup> JPSFA COMMITTEE MEETING FOR 2021**

**DATE:** 15<sup>th</sup> December 2021  
**TIME:** 2.30pm  
**VENUE:** JPSFA Office

**Present:**

Ms. Stephanie Lim	-	President
Mr. Douglas Choo	-	Vice-President
Mr. Chong Jit Chien	-	Secretary
Mr. Ramesh Krishnan	-	Treasurer
Mr. Koh Mary Lin	-	Committee
Mr. Lim Fern Yong	-	Committee
Mr. Kelvin	-	Committee
Mr. Kenny Tee	-	Committee
Ms. Yip See Wan	-	Committee
Ms. Hau Suat Guat	-	Committee
Mr. Gilbert Hee	-	Committee
Mr. Mubarak Bin Mansor	-	Committee
Ms. Ivy Tan	-	Auditor
Ms Melissa Chia	-	Auditor (online)

The President thanked all for attending the 7<sup>th</sup> Committee Meeting and welcomed Ivy and Melissa. The minutes were proposed passed by Mary and seconded by Ramesh.

	<b>Issues</b>	<b>Action</b>	<b>Action By</b>
<b>1.0</b>	<b>Previous Matters:</b>		
1.1	<u>HRDF Penjana Training Courses</u> Customer Service Course pending due to Covid restrictions. NMIT has yet to revert to us on our proposed courses under the IRDA funded training programs.	Follow-up again	Cecilia/ Fern Yong
1.2	<u>Calendar 2022</u> Members have been informed to collect their 2 pcs of complimentary calendars from JPSFA. All calendars to be distributed by end December.	Pending collection by members	Cecilia
1.3	<u>Trustees</u> Amendment of Trustees clause tabled and approved during 31 <sup>st</sup> AGM held on 18 <sup>th</sup> November 2021. Submission done to ROS for amendment of Clause 12.		For info

	<p>1.4 <u>Meeting with JPB on Breakbulk Operations &amp; New Tariffs</u> JPB has yet to advise on date for virtual meeting with members pending the technical meeting scheduled on 29<sup>th</sup> Nov 2021 which was postponed due to positive case of LPJ personnel.</p> <p>1.5 <u>JPSFA Website</u> Teaching of content editing and amendments done today and tutorial video will be forwarded. Propose to have a meeting next week to run through the website.</p> <p>1.6 <u>31<sup>st</sup> AGM – Post Mortem</u> Members were pleased with venue and food at Renaissance Hotel Johor Bahru.</p> <p><b>2.0 President’s Report:</b></p> <p>2.1 <u>Mtransport Consult – Meeting on Feasibility Study in Public and Cargo Transport PGU-Kempas-PTP on 6/12/2021</u> Invitation from new consultant, En Khairul and Dato Shahrull, appointed to do a feasibility study on public and cargo railway transportation from Pasir Gudang to PTP with JPSFA/SAM/AMH. JPSFA has indicated that the proposal must be reliable, competitive and flexible in order to meet industry’s need. Mtransport is also looking to privatize this new transport route proposal.</p> <p>2.2 <u>Immigration Johor – Meeting with LPJ/JPB on LG on 7/12/2021</u> Immigration Pasir Gudang has recently withdrawn LG for non-marine crew which have been in practice for more than 10 years thus affecting a lot of logistics and support vessels. The only option for non-marine crew entering Malaysia is via MTP (MY Travel Pass). JPSFA, JPA and JPB will continue to follow up closely on this issue with Tuan Baharuddin.</p> <p><b>3.0 Secretary’s Report</b></p> <p>3.1 <u>AMH Dinner Engagement on 29/11/2021</u> Invitation from AMH for dinner engagement and was introduced to main committee from Port Klang. Special speaker from D &amp; D Port Klang, En Ismail presented an introduction of their intended trailer detention soon to be launch by D &amp; D in Johor.</p> <p><b>4.0 Treasurer’s Report:</b></p> <p>Income and Expenditure Account as at 30<sup>th</sup> November 2021 as per attached. Bank balances as at 30<sup>th</sup> November 2021: Cash in Hand: RM1,000.00 Cash in Bank: RM75,363.48 Fixed Deposit: RM601,339.03</p> <p>Total membership to-date remains unchanged at 172.</p> <p><b>5.0 Training Courses</b></p> <p>5.1 <u>KEP &amp; KEK Executive Course Online Courses</u> UUM confirmed this morning that they have received approval for payment of commission to associations for online course at RM200 per pax for KEK and RM50 per pax for KEP. We are</p>	<p>Awaiting rescheduled date</p> <p>Forward video</p> <p>Follow-up</p> <p>To follow-up with UUM and</p>	<p>Stephanie</p> <p>Fern Yong</p> <p>For info</p> <p>For info</p> <p>Stephanie</p> <p>For info</p> <p>For info</p> <p>Cecilia</p>
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	<p>awaiting confirmation on course date for our KEK and KEP to be held in January and February 2022 respectively. Online course fees at RM1300 for KEK and RM500 for KEP under SBL Khas.</p> <p>5.2 <u>Training Proposal – Licensed Forklift Driver</u> Mr Ramesh informed of a training program by HRD Corp for Licensed Forklift Driver. JPSFA will collaborate with NBR Empire Legacy for this training for maximum of 100 pax. Course duration will be for 2 months with maximum 25 pax per training session. JPSFA will bill HRD Corp and NBR Empire Legacy will reimburse JPSFA RM900 per participant. Minimum requirement for course as follows: -</p> <p>i) Malaysian citizen ii) D License</p> <p>Course will be conducted in Larkin and 1-day Safety Course recommended to be conducted in JPSFA office. After completion of course, trace &amp; track on participants performance will be monitored by NBR Empire Legacy to HRDF and License “H” will be issued under JPJ. Committee agreed to proceed with this training course.</p> <p><b>6. Other Matters: -</b></p> <p>6.1 <u>PPV PTP Vaccination</u> Mdm President understands that PPV PTP vaccination accounts has been finalized but LPJ/PTP have yet to request for payment of RM5320 for our 133 additional last-minute vaccines. Association will accrue this amount until payment request received from LPJ/PTP.</p> <p>6.2 <u>Committee Attendance Allowance</u> Some committee members request for increase in committee members attendance allowance from RM350 to RM600. After much deliberation committee agreed to put on hold as Association’s profit only broke even for year 2021. Suggest to review next year.</p> <p>6.3 <u>Appointment of Sub-Committee</u> Committee agreed on the following sub-committee appointments.</p> <p>Training – Fern Yong/Mary Sports/Events – Kelvin/SW Yip Containerized – SG Hau/Ivy Breakbulk – Mubarak/Gilbert Social Media – Kenny/Melissa</p> <p>6.4 <u>30<sup>th</sup> Anniversary Dinner</u> Committee proposed for 30<sup>th</sup> Anniversary Dinner to be held on 9<sup>th</sup> Sept 2022.</p> <p>6.5 <u>Committee Uniform and Name cards</u> Committee agreed to maintain our current F1 uniform. To proceed for new committee members and committee who need to reorder. Also agreed to proceed to print 1 box name card for each committee member.</p>	<p>inform participants accordingly</p> <p>Follow up for approval</p> <p>Proceed to order</p>	<p>Fern Yong</p> <p>For info</p> <p>For info</p> <p>For info</p> <p>Cecilia</p>
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	<p>6.6 <u>Bonus &amp; Increment</u>  Committee decided and agreed to give 1.5 months bonus to Cecilia for financial year ending 2021. It was also agreed to extend contract for Cecilia from 1<sup>st</sup> January 2022 to 31st December 2022 with an increment of RM100/month to RM2950/month.</p>		For info
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With no other matters arising the meeting ended at 4.30 pm. The next meeting will be held on 20<sup>th</sup> January 2022 at 2.30 pm at JPSFA Office.