



MINUTES OF THE 1st JPSFA COMMITTEE MEETING FOR 2022

DATE: 20th January 2022
TIME: 2.30pm
VENUE: JPSFA Office

Present:

Ms. Stephanie Lim	-	President
Mr. Douglas Choo	-	Vice-President
Mr. Chong Jit Chien	-	Secretary
Mr. Ramesh Krishnan	-	Treasurer
Mr. Koh Mary Lin	-	Committee
Mr. Lim Fern Yong	-	Committee (virtual)
Ms. Yip See Wan	-	Committee
Mr. Mubarak Bin Mansor	-	Committee
Ms. Ivy Tan	-	Auditor
Ms Melissa Chia	-	Auditor

Absent with Apologise:-

Mr. Kelvin	-	Committee
Ms. Hau Suat Guat	-	Committee
Mr. Gilbert Hee	-	Committee
Mr. Kenny Tee	-	Committee

The President thanked all for attending the 1st Committee Meeting. The minutes were proposed passed by Mary and seconded by Ivy.

	Issues	Action	Action By
1.0	Previous Matters:		
1.1	<u>HRDF Penjana Training Courses</u> Due to the prolonged movement control, NMIT informed that the Customer Service Course has expired and therefore unable to proceed with the second batch as planned. They will revert on approval from IRDA proposed courses.	Follow-up again	Cecilia/ Fern Yong
1.2	<u>Calendar 2022</u> Balance of calendars to be distributed to members with assistance from committee.		For info
1.3	<u>JPSFA Website</u> Tutorial videos received for content editing and amendments. Social media team to familiarize and put forward any issues for another meeting to discuss and run through. Highlighted on the issue of spam mails received and service provider will look into the matter and maximize filter.	Follow up	Cecilia/ Fern Yong

	<p>5.3 <u>New Courses</u> Committee agreed and propose to proceed with Customer Relationship Management Course to be held in March 2022.</p> <p>5.0 Other Matters: -</p> <p>5.1 <u>MAFFA Subscription Fee 2022</u> JPSFA have requested for waiver of 2022 subscription fee from MAFFA. MAFFA will advise upon their discussion in their next committee meeting.</p> <p>5.2 <u>Malaysian National Shippers' Council (MNSC)</u> Invitation received from MNSC to subscribe to MNSC e-Directory for free. Agreed that we should circulate to members the invitation.</p> <p>5.3 <u>DG Stickers</u> Committee suggested that association sell DG stickers to non-member but at a higher price. Association's main intention to sell loose DG sticker is to provide this service exclusively for members only and not about profit and thus, to remain so.</p> <p>5.4 <u>Committee T-Shirt</u> Committee agreed to purchase white t-shirt for all committee to wear during more casual meeting @ approx. RM35.50 per pc.</p>	<p>Obtain details and cost</p> <p>MAFFA will advise</p> <p>Email to members</p> <p>Proceed to order</p>	<p>Fern Yong</p> <p>Cecilia</p> <p>Cecilia</p> <p>For info</p> <p>Cecilia</p>
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With no other matters arising the meeting ended at 4.00 pm. The next meeting will be held on 23rd February 2022 at 2.30 pm at JPSFA Office.