



**MINUTES OF THE 3rd JPSFA COMMITTEE MEETING FOR 2022**

**DATE:** 24<sup>th</sup> March 2022  
**TIME:** 2.30pm  
**VENUE:** JPSFA Office

**Present:**

Ms. Stephanie Lim	-	President
Mr. Douglas Choo	-	Vice-President
Mr. Chong Jit Chien	-	Secretary
Mr. Ramesh Krishnan	-	Treasurer
Mr. Koh Mary Lin	-	Committee
Ms. Yip See Wan	-	Committee
Mr. Mubarak Bin Mansor	-	Committee
Mr. Gilbert Hee	-	Committee
Mr. Kelvin (Virtual)	-	Committee
Ms. Hau Suat Guat (Virtual)	-	Committee
Mr. Lim Fern Yong (Virtual)	-	Committee
Mr. Kenny Tee (Virtual)	-	Committee
Ms. Ivy Tan	-	Auditor
Ms Melissa Chia	-	Auditor

The President thanked all for attending the 3rd Committee Meeting. The minutes were proposed passed by Mubarak and seconded by Ms Hau.

	<b>Issues</b>	<b>Action</b>	<b>Action By</b>
<b>1.0</b>	<b>Previous Matters:</b>		
1.1	<u>HRD Corp IRDA Proposed Courses</u> NMIT informed that IRDA request for proposed dates and list of participants for training. Have informed NMIT to email us the requirements for us to forward to members for participants who are interested in the proposed training.	Follow-up again	Cecilia/ Fern Yong
1.2	<u>JPSFA Website</u> Mdm President informed that we have started posting daily JCT vessel allocation in our website under members' exclusive for easy reference to members as lately vessels are coming in earlier than scheduled. Secretariat to check with Johor Port if association can also have breakbulk vessel allocation. Developer has yet to rectify on posting to actual event dates instead of posting date.	Follow up	Cecilia/ Fern Yong
1.3	<u>LPJ Technical Meeting</u> The 'Simplified Tariff' is still not available from LPJ. JPSFA will request for meeting with members once received.	Follow up	Stephanie
1.4	<u>MAFFA Subscription Fee 2022</u> So far, still no reply from MAFFA on our request for waiver.		For info

	Committee agreed to wait for reply before deciding whether to continue with the membership.		
<b>2.0</b>	<b>President's Report:</b>		
2.1	<u>New Ketua Kastam Pasir Gudang:</u> Mdm President informed that association should meet up with the new Ketua, Tuan Jaafar Bin Ali as soon as possible.	To fix appointment	Stephanie
<b>3.0</b>	<b>Secretary's Report:</b>		
3.1	<u>MOF – Dialog on National Economic Recovery on 5/3/2022</u> Attended dialog seminar organized by MOT with Vice President.		For info
<b>4.0</b>	<b>Treasurer's Report:</b>		
	Income and Expenditure Account as at 28 <sup>th</sup> February 2022 as per attached. Bank balances as at 28 <sup>th</sup> February 2022: Cash in Hand: RM1,000.00 Cash in Bank: RM128,739.72 Fixed Deposit: RM655,492.14		For info
	Total membership to-date stands at 171. Outstanding to-date currently at RM15,900 for 28 members. 4 members have indicated intention to withdraw from membership.		For info
	<b>Training Courses</b>		
<b>5.0</b>	<b>5.1</b> <u>KEP &amp; KEK Executive Online Course</u> Both Courses completed with 46 and 48 participants respectively. To arrange for next KEK course online in May 2022.	Follow up	Cecilia
	<b>5.2</b> <u>Training Proposal – Licensed Forklift Driver</u> Documentation completed. Pending supporting letter from MOT before submission for approval.		For Info
	<b>5.3</b> <u>New Courses – Customer Relationship Management Course</u> Committee agreed to shelf this course due to rise in Covid cases.		For info
	<b>5.4</b> <u>HRD Corp – Awareness and Update Session</u> HRD Corp requested a short online session with members to create awareness on the latest update of HRD Corp products and services. Proposed to HRD Corp for session to be held on 13 <sup>th</sup> April from 10 am to 12.30 pm.	Follow up	Cecilia/ Fern Yong
	<b>5.5</b> <u>Certified Trainer for JPSFA</u> Suggested that 2 committees attend the Certified Trainer Course in order for our association to have our own in-house certified trainers. Course fees approx. at RM2-3K per pax. Fern Yong and Jit Chien volunteered to take up the challenge.	Follow up on course date	Cecilia
<b>6.0</b>	<b>Other Matters: -</b>		
6.1	<u>32<sup>nd</sup> AGM</u> AGM will be held virtually on 29 <sup>th</sup> March 2022 at 2.30pm. Committee advised to get some proxies for AGM.	To obtain proxies	All Committees
6.2	<u>30<sup>th</sup> Anniversary Celebration</u> Committee agreed to further discuss on 30 <sup>th</sup> Anniversary celebration at a later date depending on Covid situation.		For info

With no other matters arising the meeting ended at 3.10 pm. The next AGM meeting will be held on 25<sup>th</sup> May at 2.30 pm at JPSFA Office.