



**MINUTES OF THE 4th JPSFA COMMITTEE MEETING FOR 2022**

**DATE:** 12<sup>th</sup> May 2022  
**TIME:** 2.00pm  
**VENUE:** JPSFA Office

**Present:**

Ms. Stephanie Lim	-	President
Mr. Douglas Choo	-	Vice-President
Mr. Chong Jit Chien	-	Secretary
Mr. Ramesh Krishnan	-	Treasurer
Mr. Koh Mary Lin	-	Committee
Ms. Yip See Wan	-	Committee
Mr. Kelvin	-	Committee
Ms. Hau Suat Guat	-	Committee
Mr. Lim Fern Yong	-	Committee
Mr. Kenny Tee	-	Committee
Ms. Ivy Tan	-	Auditor
Ms Melissa Chia	-	Auditor

**Absent with Apologies:**

Mr. Mubarak Bin Mansor	-	Committee
Mr. Gilbert Hee	-	Committee

The President thanked all for attending the 4th Committee Meeting. The minutes were proposed passed by Fern Yong and seconded by Kelvin.

	<b>Issues</b>	<b>Action</b>	<b>Action By</b>
1.0	<b>Previous Matters:</b>		
1.1	<u>HRD Corp IRDA Proposed Courses</u> NMIT informed us to submit names of interested participants to IRDA for approval. Proposed for training on Incoterms 2020 for members' staffs to be held in July 2022. Forwarded email to members to submit list of participants for the training.	Submit list to NMIT	Cecilia/ Fern Yong
1.2	<u>JPSFA Website</u> Johor Port unable to provide the daily breakbulk vessel allocation for posting on JPSFA website. Mr Douglas to check further with Johor Port on this issue.	Follow up	Douglas
1.3	<u>LPJ Technical Meeting</u> To-date LPJ has yet to forward the 'Simplified Tariff'. Mdm President to pursue with LPJ on this matter	Follow up	Stephanie
1.4	<u>HRD Corp – Awareness and Update Session</u> Webinar session conducted on 12 <sup>th</sup> April 2022 with 28 members' participation. Informed of change of name to HRD Corp previously known as HRDF on 21/4/2021 and briefing to		For info

	<p>members on update for Employer's application process for training grant. HRDC Presentation slide uploaded in JPSFA website.</p>		
1.5	<p><u>Certified Trainer for JPSFA</u> Jit Chien &amp; Fern Yong attended the Certified Trainer Course from 11<sup>th</sup> to 15<sup>th</sup> April 2022. Both would need to fulfil requirements in order to be certified under HRDC. They need to register themselves as trainers and submit 4 hours training to be recorded via video. Subsequently they are required to conduct 120 hours of training to the public within 3 years in order to get certified. Each Trainer's Licence is valid for 3 years and can be subsequently renewed after submission for 120 hours of training to the public within 3 years.</p>	To fulfil requirements	Fern Yong/Jit Chien
1.6	<p><u>New Courses – Customer Relationship Management Course</u> Fern Yong suggested to contact Naga Chain to propose to run training in June.</p>	Follow up	Fern Yong
2.0	<p><b>President's Report:</b></p>		
2.1	<p><u>Meeting with New Ketua Kastam, Pasir Gudang on 5/4/22</u> Main committee made a courtesy visit to JKDM and met up with Tuan Jaafar Bin Ali. During the meeting, JPSFA spoke on auto release and physical examination at Pasir Gudang. However, according to the committee, there is still no improvement to-date after this meeting with JKDM.</p>		For info
2.2	<p><u>D&amp;D Controls Ramadan Dinner on 20/4/22</u> Attended break-fast dinner hosted by D&amp;D.</p>		For info
2.3	<p><u>Johor Trucking Association Inauguration Dinner on 30/4/22</u> Attended JTA inauguration dinner with Vice President.</p>		For info
3.0	<p><b>Treasurer's Report:</b> Income and Expenditure Account as at 30<sup>th</sup> April 2022 as per attached. Bank balances as at 30<sup>th</sup> April 2022: Cash in Hand: RM1,000.00 Cash in Bank: RM162,491.42 Fixed Deposit: RM656,620.93</p> <p>1 new member, Vlog Trans joined in April and 3 members namely Pengangkutan Kerk, World Commerce and Tenaga Alam Bina exited, Total membership to-date stands at 169. Outstanding to-date currently at RM5,200 for 9 members. Suggested to wait until end May for members who have yet to pay before removing email.</p>	Follow up with members	Cecilia
4.0	<p><b>Training Courses</b></p>		
4.1	<p><u>KEP &amp; KEK Executive Online Course</u> KEK Executive Course scheduled from 19<sup>th</sup> to 29<sup>th</sup> June and KEP Course schedule on 29<sup>th</sup> &amp; 30<sup>th</sup> June 2022. To-date 25 pax registered for KEK and 5 pax for KEP Course.</p>	Follow up	Cecilia/ Fern Yong
5.0	<p><b>Other Matters: -</b></p>		
5.1	<p><u>30<sup>th</sup> Anniversary Celebration</u> Committee agreed to reschedule our 30<sup>th</sup> Anniversary dinner initially scheduled for 9<sup>th</sup> Sept 2022 to 11<sup>th</sup> November 2022 due to</p>	Follow up	All

	<p>insufficient time for organising and preparation. Also agreed to proceed with souvenir program. Our target is 70 to 80 tables with a minimum of 60 tables. The following as discussed and agreed.</p> <p>Date: 11<sup>th</sup> Nov 2022 (Fri)  Venue: Daiman Pekin Johor Jaya  Theme: Glam &amp; Glitz Nite  Director: Kelvin  F&amp;B: Kenny/Fern Yong  Advertisement: Mubarak + 4 Main Committee  Ticketing: Ms Hau/Ivy  Event Management: Melissa/Gilbert  Souvenir Program: Yip/Mary</p> <p>More details to be discussed in the next meeting.</p>		
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With no other matters arising the meeting ended at 4.15 pm. The next meeting will be held on 9<sup>th</sup> June 2022 at 2.30 pm at JPSFA Office.