



**MINUTES OF THE 1<sup>st</sup> JPSFA COMMITTEE MEETING FOR 2023**

**DATE:** 5<sup>th</sup> January 2023  
**TIME:** 2.00pm  
**VENUE:** JPSFA Office

**Present:**

Ms. Stephanie Lim	-	President
Mr. Douglas Choo	-	Vice-President
Mr. Chong Jit Chien	-	Secretary
Mr. Ramesh Krishnan	-	Treasurer
Mr. Koh Mary Lin	-	Committee
Mr. Kelvin	-	Committee
Mr. Mubarak Bin Mansor	-	Committee
Ms. Hau Suat Guat	-	Committee
Ms. Yip See Wan	-	Committee
Mr. Lim Fern Yong	-	Committee
Mr. Kenny Tee	-	Committee
Mr. Gilbert Hee	-	Committee
Ms. Melissa Chia	-	Auditor
Ms. Ivy Tan	-	Auditor

The President wished all committee a Happy New Year and thanked all for attending the 1st Committee Meeting. The minutes were proposed passed by Mubarak and seconded by SG Hau.

	<b>Issues</b>	<b>Action</b>	<b>Action By</b>
1.0	<b>Previous Matters:</b>		
1.1	<u>HRD Corp IRDA Proposed Courses</u> Mdm President met with NMIT and was informed that they have yet to receive IRDA update on approval status for training on Incoterms 2020 as no budget approval yet from HRDC	Follow up	Cecilia/Fern Yong
1.2	<u>New Courses – Customer Relationship Management Course</u> Propose to proceed with this course and plan for course to be held from May onwards.	To be updated in next meeting	Fern Yong
1.3	<u>Insurance Renewal</u> New Policy received after increase in sum insured and payment made for 1 year renewal		For info
1.4	<u>Stakeholders Engagement with PTP on 28/9/22</u> No feedback from PTP on implementation of DG Surveillance Charge of RM16 per container per day.		For info
2.0	<b>President’s Report:</b>		
2.1	<u>LPJ – PCC Technical Committee Meeting on 20/10/22 &amp; 8/11/22</u> JPB presented proposal for lump sum charges instead of per usage basis for breakbulk handling charges. Technical committee		For info

	<p>disagreed as proposed rates were very high as compared to current rates, JPB to come back with breakdown of lumpsum charges for further deliberation in the next meeting. Technical meeting continued on 8<sup>th</sup> Nov and new proposed lump sum rates were still very high and not acceptable. Final decision that breakbulk handling charges to remain unchanged based on usage for forklift and crane charges.</p>		
2.2	<p><u>JPB Meeting on Temporary Suspension of Account, Non Conventional vessel, re-stow &amp; Transhipment on 21/10/22</u> Meeting held with JPB to resolve above issues raised and minutes of meeting circulated to all members and posted in our website.</p>		For info
2.3	<p><u>MAQIS Program Hari Betemu Pelangan on 26/10/22</u> Get together program by MAQIS and signed Anti-Corruption pledge organised by MAQIS.</p>		For info
2.4	<p><u>D&amp;D Meeting with LPJ/JOFFA/JPSFA on Container Deposit on 16/11/22</u> Meeting on container deposit and latest update from LPJ that MSC and Star Concord have withdrawn from collecting cheques. LPJ will be calling for next meeting to give latest update.</p>	Pending further update	LPJ
2.5	<p><u>LPJ Port Nite 2022 on 5/12/22</u> Mdm President received the Special Award at LPJ Port Nite 2022</p>		For info
2.6	<p><u>Networking Dinner with MIDA on 13/12/22</u> Organized networking dinner with MIDA HQ and JB office Members. Our aim is to promote Johor Logistics to MIDA and inform them that we have capable members in all sectors to promote our Johor Logistics to foreign investors. MIDA informed that they will keep us informed of any foreign investment interest in Johor.</p>		For info
3.0	<p><b>Treasurer's Report:</b> Income and Expenditure Account as at 31<sup>st</sup> December 2022 as per attached. To proceed to send accounts to auditors for audit.</p> <p>Bank balances as at 31<sup>st</sup> December 2022 Cash in Hand: RM1,000.00 Cash in Bank: RM26,956.13 Fixed Deposit: RM819,213.05</p> <p>Membership now stands at 181 with Baiduri Dimensi joined in December. New membership in January 2023 from Queenstown Marine Services Sdn Bhd. To-date 2 members have informed of withdrawal from membership for 2023, namely H Shipping &amp; JF Hillebrand Malaysia.</p>	Send to auditors	Cecilia
4.0	<p><b>Training Courses</b></p>		
4.1	<p><u>KEP &amp; KEK Executive Course</u> KEP &amp; KEK Executive Course will be conducted face to face from 2023 onwards. To forward proposed KEP &amp; KEK course dates after May 2023 to UUM.</p>	Propose course date	Cecilia
5.0	<p><b>Other Matters: -</b></p>		
5.1	<p><u>Post Mortem of 30<sup>th</sup> Anniversary Dinner</u> Received good feedback from members on 30<sup>th</sup> Anniversary Dinner</p>		For info

	<p>The following comments received for future improvements</p> <ol style="list-style-type: none"> <li>1. Back seating not able to view and cannot see what's happening in front</li> <li>2. Ensure enough fork and spoons</li> <li>3. Food not enough e.g. fish serving is small</li> <li>4. Not enough man power for serving during dinner</li> </ol> <p>5.2 <u>Office lightings</u> Mdm President suggested for change to LED fluorescent lightings as more bulbs are not functioning in training room area. To get quotation on cost to change lightings.</p> <p>5.3 <u>AGM</u> Proposed for AGM to be held on 8<sup>th</sup> March 2023. As this is an election year, propose for AGM to be held in a hotel. Secretariat to source for quotation for lunch, tea-break and meeting hall for 60 – 100 pax. Budget around RM150 and below. To source for quote from Renaissance, St Giles, Opero Hotel and Amansari.</p> <p>5.4 <u>JPB LCL Storage Charges</u> Member brought up issue of 100% increase in storage charges by JPB from RM4 to RM8 per MT or per M3. Committee suggested that association email to JPB to provide justification for 100% increase.</p> <p>5.5 <u>Increase in DGC Charges</u> We have received notice on increase of DGC charges from Eng Kong Container Services effective 1<sup>st</sup> Feb 2023 from RM43 to RM51. We have highlighted this matter to LPJ and informed that LPJ have already held meeting with AMH and JCDA to ask for justification of increase. Eng Kong will revert upon discussion with their HQ in Port Klang. FMM have also lodged a complaint and AMH will be sending a statement with regards to this matter.</p> <p>5.6 <u>Email hosting – Winner Cloud Studio</u> Annual fee for new email hosting company at RM377.50. Agreed by committee to proceed as it includes a “one time” sending of bulk emails and additional features for our website.</p> <p>5.7 <u>Executive Secretary</u> Cecilia’s contract expired on 31<sup>st</sup> Dec 2022 and main committee have informed her of succession plan for year 2023 and as such new contract will be based on 2 months’ notice vice versa for year 2023. Committee to assist to look out for suitable candidate to take over. Committee unanimously agreed for 1 month bonus to be paid for year 2022.</p> <p>5.8 <u>Meeting with New RMCD State Director</u> Secretariat to arrange for meeting with new RMCD State Director in 3<sup>rd</sup> week of January 2023.</p>	<p>To get quotation</p> <p>To get quotation</p> <p>Send email to JPB</p> <p>Proceed to pay</p> <p>Prepare new contract</p> <p>Fix appointment</p>	<p>Cecilia</p> <p>Cecilia</p> <p>Cecilia</p> <p>For info</p> <p>Cecilia</p> <p>Jit Chien</p> <p>Cecilia</p>
--	--	---	---

With no other matters arising the meeting ended at 3.30 pm. The next meeting to be held on 9<sup>th</sup> Feb 2023 at 2.30 pm at JPSFA Office.