



MINUTES OF THE 5th JPSFA COMMITTEE MEETING FOR 2023

DATE: 15th June 2023
TIME: 2.30pm
VENUE: JPSFA Office

Present:

Ms. Stephanie Lim	-	President
Mr. Douglas Choo	-	Vice-President
Mr. Chong Jit Chien	-	Secretary
Mr. Ramesh Krishnan	-	Treasurer
Ms. Koh Mary Lin	-	Committee
Mr. Kelvin	-	Committee
Ms. Hau Suat Guat	-	Committee
Mr. Lim Fern Yong	-	Committee
Ms. Stacey Chang	-	Committee
Ms. Ivy Tan	-	Committee
Ms. SW Yip	-	Committee
Mr. Mubarak Mansor	-	Committee

Absent:

Ms. Melissa Chia	-	Auditor
Mr. Muzafar Ali Reza	-	Auditor

The President thanked all for attending the 5th Committee Meeting. The minutes were proposed passed by Fern Yong and seconded by SG Hau.

	Issues	Action	Action By
1.0	Previous Matters:		
1.1	<u>JKDM Pasir Gudang Meeting on Implementation of New Procedures on trucking out before Custom Clearance on 16/1/2023</u> To date association have yet to receive reply from JKDM for exemption using Lampiran A for overweight containers.	Still pending reply from JKDM	Committee
1.2	<u>LPJ Meeting with D&D/JPSFA/JOFFA on Container Deposit</u> Although, TS Lines is no longer collecting the container deposit but they currently require letter of guarantee from DND and to get this LG, DND will charge RM10/per container. LPJ will try to resolve this issue as soon as possible with D&D and TS Lines.	Still pending update from LPJ & D&D	Committee
1.3	<u>Uniform and Name Tag</u> Suggested by committee to proceed with previous F1 uniform for 2 new committee as there were no new suitable designs. Also discussed and agreed to proceed to order name tags for committee who do not have.	Proceed to order	Secretariat

	<p>1.4 <u>Q-Games</u> JPSFA chaired meeting with JPB, LPJ and PTP teams at JPSFA office. Discussed and agreed as follows: -</p> <ul style="list-style-type: none"> a) Target for Q-Games to be held in Q2 2024 b) Core Games – Members agreed to maintain futsal, badminton and bowling and proposed to replace volleyball due to limited players and facilities for training. Agreed by all parties to replace volleyball with table tennis. JPB to propose 3 games of their choice in next meeting c) Jersey colours – To be finalised in next meeting d) Games Venue – Host to decide on venue of games and agreed to utilise any available venues from other participating companies to minimise cost e) Games Budget – JPB to work on the overall budget f) Ambulance – To arrange for ambulance on standby g) Set up Group Chat – By next meeting h) Next Meeting – To be hosted by JPB by Sept 2023 <p>1.5 <u>Balai Agent Pasir Gudang</u> Further to online meeting with JPB and JPSFA on 15/5/23, JPB will forward agreement for JPSFA to sign in order to proceed with installation of air conditioner. JPB will not charge rental on condition that the balai agent to be utilized by all agent regardless of association membership and JPSFA to pay for electricity bill. Committee agreed to have meeting with current PIC, Rosli to appoint a committee to manage the balai agent and to include at least one JPSFA member staff in the management of the balai agent.</p> <p>1.6 <u>DGC Rates Increase</u> Association have requested LPJ to intervene on above issue whilst matter of DGC is under review by MOT.</p> <p>1.7 <u>Badminton Training</u> Weekly training going smoothly and have good response from member staffs attending the weekly training sessions of approximately 18 pax.</p> <p>1.8 <u>Name Cards</u> Name card printing completed for Stacey and Muzafar.</p>		For info
	<p>2.0 President's Report:</p> <p>2.1 <u>MAQIS Libat Urus & Sambutan Hari Raya on 13/05/2023</u> Attended Hari Raya Celebration organized by MAQIS.</p> <p>2.2 <u>JKDM Hari Raya Bersama Pelanggan on 18/5/2023</u> Attended JKDM Raya celebration hosted by Customs Pasir Gudang whereby top taxpayers were given awards. Mdm President was appointed as one of the judges for best “stall” award.</p>	Pending Agreement from JPB Follow up	Stephanie Stephanie
	<p>3.0 Secretary's Report</p> <p>3.1 <u>HRDC Approved Courses</u> To date we have assessed and approved 31 courses for this year as an IEC member of HRDC, Target to complete assessment of courses by Nov 2023.</p>	To approve courses	Jit Chien

4.0	<p>Treasurer's Report: Income and Expenditure Account as at 31st May 2023 as per attached.</p> <p>Bank balances as at 31st May 2023 Cash in Hand: RM1,000.00 Cash in Bank: RM96,718.57 Fixed Deposit: RM821,937.05</p> <p>Currently 4 members have yet to pay their 2023 subscription fee and association have given members until end June to settle payment and will stop all emails distribution by end month if payment still not received. Membership now stands at 184.</p> <p>Committee agreed to proceed to transfer RM30,000 to Fixed Deposit Account.</p>		For info
5.0	<p>Training Courses</p> <p>5.1 <u>Soft skill Course – Shipping Process & Incoterms 2020</u> Currently 10 participants registered for course on 3rd & 4th July 2023. Agreed with Ideapro Logix for rebate at RM100 per pax for 10-14 participants.</p> <p>5.2 <u>HRDC Training Provider</u> Application in process pending approval from committee to proceed payment for registration fee of RM1000. Committee agreed to proceed with payment.</p> <p>5.3 <u>Shipping Law & Bill of Lading</u> Proposed by committee to look into organizing a course on Shipping Law and Bill of Lading. Recommended to source for Mr Jeremy M. Joseph, a lawyer qualified in maritime law. Fern Yong to contact Mr Jeremy to plan and organize course accordingly in Sept 2023.</p> <p>5.4 <u>KEK Course</u> UUM advised today that AKMAL have announced that they are no longer collaborating with UUM. Secretariat to contact AKMAL on future KEK & KEP courses.</p>	Follow up on payment Proceed to transfer to FD Follow up To process payment Contact and organize course Follow up	Secretariat Secretariat Fern Yong Secretariat Secretariat
6.0	<p>Other Matters:</p> <p>6.1 <u>Altus Oil & Gas Hari Raya Celebration on 18/5/23</u> Above event attended by Kelvin on behalf of association.</p> <p>6.2 <u>AWH Ventures Hai Raya Celebration on 20/5/23</u> Above event attended by Mubarak on behalf of association.</p> <p>6.3 <u>MPC Discovering Best Practices and Seminar on Environmental, Social and Governance (ESG) on 14/6/23</u> Attended by Mubarak and Fern Yong for seminar organized by MPC together with UN Global Compact Network and will share slides once received from MPC. However, was mentioned in seminar that Johor is below average in terms of productivity and other topics shared include human rights, social and governance. MPC would like to collaborate with JPSFA and association will email and arrange meeting for further discussion.</p>		For info For info Mubarak

	<p>6.4 <u>MTIB permit</u> Complaints received that currently MTIB is requesting for 1 export permit for 1 container as this will cause additional cost and work for multiple permit applications for multiple containers shipments. Association have written in to MTIB JB and forwarded to MTIB KL due to no reply from MTIB JB.</p> <p>6.5 <u>Invitation from MAQIS Putrajaya</u> Association have received an invitation from MAQIS HQ to attend meeting in Putrajaya to bring out and discuss on industry issues and we are also invited to forward a permanent representative for future discussion. Association will forward issues and recommendations for coming meeting on 22nd June 2023 to be attended by Jit Chien and Stacey.</p> <p>6.6 <u>Website</u> Currently our website is hosted at Mewah Trans office and proposed that we should take out from Mewah Trans following recent takeover. To get developer to look into host and cost for server.</p> <p>6.7 <u>Destination D&D charges</u> Complaint received from member, K Apex for billings of destination container detention and demurrage charges in USD. Association to reply to member that there is nothing much that the Association can do and the only course of action that we suggest is for them to take the issue to the party engaging the freight or shipper at POL for their assistance. And also informed that to avoid such incidents in the near future, they may need to consider the carrier/NVOCC they engage and get the chargeable rates ahead prior to shipping.</p>	<p>To follow up</p> <p>To attend Meeting</p> <p>To advise</p>	<p>Stephanie</p> <p>Jit Chien/Stacey</p> <p>Fern Yong</p> <p>For info</p>
--	--	---	---

With no other matters arising the meeting ended at 4.00pm. The next meeting to be held on 12th July 2023 at 2.30pm at JPSFA Office.