



MINUTES OF THE 4TH JPSFA COMMITTEE MEETING FOR 2024

DATE: 2nd May 2024
TIME: 2.30pm
VENUE: JPSFA Office

Present:

Ms. Stephanie Lim	-	President
Mr. Douglas Choo	-	Vice-President
Mr. Chong Jit Chien	-	Secretary
Mr. Ramesh Krishnan	-	Treasurer
Ms. Koh Mary Lin	-	Committee
Ms. Hau Suat Guat	-	Committee
Ms. Stacey Chang	-	Committee
Ms. SW Yip	-	Committee
Mr. Kelvin	-	Committee
Mr. Mubarak Mansor	-	Committee
Ms. Ivy Tan	-	Committee
Mr. Muzafar Ali Reza	-	Auditor
Ms. Melissa Chia	-	Auditor

Absent:

Mr. Lim Fern Yong	-	Committee
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The President thanked all for attending the 4th Committee Meeting. The minutes were proposed passed by Kelvin and seconded by Hau.

	Issues	Action	Action By
1.0	Previous Matters:		
1.1	<u>MPC My Mudah</u> To email members to raise any issue with the chronology event and all supporting documents. Committee will go through the next meeting and raise issue in MPC system if any.	To email members	Secretariat
1.2	<u>HRD Corp TP and TDF Briefing</u> Jit Chien to submit the course outline for HS Code / SST and conduct the training by mid-June.	To update	Jit Chien
1.3	<u>SST</u> JKDM agreed to conduct a SST session exclusively for JPSFA which was held on April 29 with 150 participants. Speaker was from JKDM HQ, and it was a fruitful event for many members. Pn. Elliza also briefed on SA (Special Areas) and DA (Designated Area). Johor Port trying to de-register themselves from SST, pending custom approval.		For info

	<p>1.4 <u>Q- Games</u> Waiting for an update from host (JPB) for the next meeting.</p> <p>1.5 <u>LPJ - PCC Meeting on JPB Non-Prescribed Rates on 26/02/24</u> LPJ to schedule for next meeting date.</p> <p>1.6 <u>Warehouse Storage Charges from Access World (AW) on 17/01/24</u> Still waiting for an update for next meeting date.</p> <p>1.7 <u>Follow up Meeting on Double Dockage & Additional Marine Charges at BT4,7, & 8 on 24/01/24</u> Still pending from Johor Port.</p> <p>1.8 <u>External TTT TRAINER</u> To approach Mr. Victor for possible in-house training.</p> <p>President's Report:</p> <p>2.0 2.1 <u>Hari Raya Invitation</u></p> <ul style="list-style-type: none"> • JKDM on 22/04/2024 • LPJ on 25/04/2024 • Alamgala on 25/04/2024 • TLPT on 30/04/2024 <p>Attended with VP / Secretary / Committee.</p> <p>Vice President's Report:</p> <p>3.0 3.1 <u>Hari Raya Invitation</u></p> <ul style="list-style-type: none"> • MAQIS on 28/04/2024 • SIRIM on 28/04/2024 <p>Attended with Secretary.</p> <p>Secretary's Report</p> <p>4.0 4.1 <u>XLOG-CRMS - Potential Coordination for Pilot Project / Raya Dinner on 19/04/2024</u> XLog noted the charges will be RM10/cntr for booking via system and RM10/container for truckers who are using their system. In order to enjoy the Insurance premium at RM15/cntr they will need to have 200k container movements with XLOG per year.</p> <p>Treasurer's Report</p> <p>5.0 Income and Expenditure Account as at 31st Mac 2024 Bank balance as at 31st Mac 2024 Cash in Hand: RM1,000.00 Cash in Bank: RM116,230.43 Fixed Deposit: RM870,140.70</p> <p>Membership is currently at 186 members with 1 new member Nationwide Logistics Sdn Bhd.</p> <p>To date 20 members have yet to pay their 2024 membership subscription fee. Secretariat to follow up and update in next meeting.</p>	<p>LPJ to update</p> <p>Johor Port update</p> <p>To update</p>	<p>Kelvin</p> <p>Stephanie</p> <p>Stephanie</p> <p>Stephanie</p> <p>Fern Yong</p> <p>For Info</p> <p>For Info</p> <p>For Info</p> <p>For Info</p>
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6.0	<p>Training Courses</p> <p><u>Refresher Course on 15th May 2024</u> Total of 47 participants to date.</p> <p><u>KEP Course on 8th & 9th June 2024</u> Total of 8 participants to date.</p> <p><u>KEK Course on 15th – 18th August, 22nd – 25th August & Exam 28th August 2024</u> Total of 4 participants to date.</p> <p>Other Matters:</p> <p>7.1 <u>Office Equipment</u> Proposed to get quotation on few items.</p> <ul style="list-style-type: none"> • 2 wireless Microphone • 1 TV /Monitor (Screen) <p>7.2 <u>Tea Tarik Session</u> Tea-Tarik session was discussed and agreed to be held on second half of 2024. Committee decided to form 3 teams to arrange for 3 sessions of tea Tarik with members. Team 1 – Kelvin / Ramesh / Melissa / Mubarak Team 2 – Jit Chien / Ivy / Yip / Hau Team 3 – Stacey / Muzafar / Mary / Fern Yong</p> <p>All teams to propose venues and pricing in next meeting.</p> <p>7.3 <u>Office Repair Works (Ground Floor)</u> Quotation received to scrap/remove peeling cement, paint and plaster cement. Committee suggested to include undercoat & finishing coat for concrete wall.</p> <p>7.4 <u>Office Furniture</u> To proceed with purchase of 2 file cabinets & 10 banquet chairs for office.</p>		For Info
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		To get quotation and discuss in next meeting	Committee
		Get additional quote	Secretariat
			Secretariat

With no other matters arising the meeting ended at 4.45 pm. The next meeting to be held on 20th June, 2024 at 2.30pm at JPSFA Office.