



MINUTES OF THE 8TH JPSFA COMMITTEE MEETING FOR 2024

DATE: 17th January 2025
TIME: 2.30 am
VENUE: JPSFA Office

Present:

Ms. Stephanie Lim	-	President
Mr. Douglas Choo	-	Vice-President
Mr. Chong Jit Chien	-	Secretary
Mr. Ramesh Krishnan	-	Treasurer
Mr. Lim Fern Yong	-	Committee
Ms. SW Yip	-	Committee
Ms. Stacey Chang	-	Committee
Ms. Koh Mary Lin	-	Committee
Mr. Mubarak Mansor	-	Committee
Ms. Ivy Tan	-	Committee
Ms. Hau Suat Guat	-	Committee
Ms. Melissa Chia	-	Auditor

Absent:

Mr. Kelvin	-	Committee
Ms. Ivy Tan	-	Committee
Mr. Muzafar Ali Reza	-	Auditor

The President thanked all for attending the 1st Committee Meeting. The minutes were proposed passed by Hau and seconded by Mary.

	Issues	Action	Action By
1.0	Previous Matters:		
1.1	<u>Q- Games</u> Yet to receive any update from the host (JPB).	To update	Kelvin
1.2	<u>MPC – Webinar meeting on 06/08/2024</u> Will reply to MPC and update on further outcome.	To update	Secretariat
1.4	<u>HRDC IEC Member</u> Pending approval on IEC member update from HRDC.	To update	Stephanie/ Jit Chien
2.0	President’s Report:		
2.1	<u>LPJ - Sesi Libat Urus Pilot Run Malaysia Single Window (MMSW) di Johor on 15/01/2025</u> Attended with Vice President, Secretary and committee . MMSW pilot run for a month. Any company can participate on pilot run. JPSFA highlighted following issues :- 1) Tedious to key in manually on crew’s passport details including uploading passport based on names.		For Info

	<p>2) Crew effect list also needs to key in manually which previously not required.</p> <p>3) System not stable and slow, sometime need to re-key all data if not saved on time.</p> <p>4) LOA of vessel between MMSW and JPBI are different.</p> <p>5) Agent unable to get departure clearance via MMSW due to Port/Terminal Operator did not update the Berth no.</p> <p>No discussion on e-manifest starts date. Dagangnet updated that shipping agent do not need to get FF code for e-manifest submission.</p> <p>2.2 <u>MTIB - MEETING ON 16/01/2025</u> Discussed on current situation and managed to talk and agreed by MTIB to work on Saturday 18th and 25th January 2025. Wrote letter to MTIB to work on Saturdays. Shall update once replied by MTIB.</p> <p>3.0 Treasurer's Report</p> <p>Income and Expenditure Account as of 31st December 2025 Bank balance as of 31st December 2025 Cash in Hand: RM1,000.00 Cash in Bank: RM 16,028.54 Fixed Deposit: RM938,195.71</p> <p>To date, we have 198 members with 2 withdrawal – Synco & Transmarine in January 2025.</p> <p>4.0 Training Courses</p> <p>4.1 <u>HS Code Course</u> To submit a proposal for the next HS Code. Tentatively on May 2025.</p> <p>4.2 <u>Days International Maritime Dangerous Goods Code (IMDG) General Awareness Course on 25/02 & 26/02/2025</u> Maximum 24 participants registered for IMDG Course and participant in waitng list.</p> <p>4.3 <u>KEP, KEK & Refresher Course 2025</u> KEP course confirmed by UteM on 22nd & 23 February, 2025 Currently we have 16 participants. KEK & Refresher waiting confirmation from UTeM.</p> <p>5.0 Other Matters:</p> <p>5.1 <u>AGM</u> AGM to be held on 27th February 2025 at Amansari , Seri Alam at RM85/pax. Time: 12.30 pm (Lunch) followed by Meeting Member attendance: 2 representative per company with 1 voting.</p>	<p>To update</p> <p>To update</p> <p>To update</p> <p>To update</p>	<p>Secretariat</p> <p>For Info</p> <p>For Info</p> <p>Jit Chien</p> <p>For Info</p> <p>For Info</p> <p>For Info</p>
--	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------

With no other matters arising the meeting ended at 4.30 pm. The next meeting is to be held after AGM at JPSFA Office.