



## **MINUTES OF THE 1ST JPSFA COMMITTEE MEETING FOR 2026**

**DATE:** 21st January 2026

**TIME:** 10.00 am

**VENUE:** JPSFA Office

### **Present:**

Mr. Chong Jit Chien	-	President
Mr. Douglas Choo	-	Snr Vice-President
Mr. Kelvin	-	Vice-President
Mr. Shangkar	-	Secretary
Ms. Stacey Chang	-	Treasurer
Ms. Serene Abdullah	-	Committee
Ms. Eunice Wong	-	Committee
Ms. Koh Mary Lin	-	Committee
Mr. Krishnan Ramesh	-	Committee
Mr. Alex Tan	-	Committee
Ms. SW Yip	-	Committee
Ms. Evon Tan	-	Committee
Mr. Tan WK	-	Auditor

### **Absent:**

Ms. Yoo KY	-	Committee
Mr. Rashdan	-	Auditor

The President thanked all for attending the 1st Committee Meeting. The minutes were proposed passed by Mary and seconded by Stacey.

	Issues	Action	Action By
1.0	<p><b>Previous Matters:</b></p> <p>1.1 <u>Bank Signatory</u> PBB Requirement: The existing account with Public Bank (PBB) requires five signatories, which the committee finds impractical and not aligned with its preferences. To address this, the committee has Proposed opening a second bank account with AM Bank. The application form has been completed and Submitted to AM Bank. Awaiting further action and updates from the bank staff.</p> <p>1.2 <u>CCTV</u> President informed that effective from 2026 MBBB requirement 3 CCTV cameras per premises: 2 units at the front (covering the walkway/five-foot way). 1 unit at the rear/back door. The Secretary will review the Quotation and update the next Meeting.</p>	<p>To Update</p> <p>To Update</p>	<p>Secretariat</p> <p>Shangkar</p>

2.0	<p><b>President's Report</b></p> <p>2.1 <u>AMH -Invitation To Stakeholder Engagement on 7/01/26</u>  Attended by President and Vice president for the dinner at Restaurant Senibong Bay Seafood.</p>		For Info
3.0	<p><b>Treasurer's Report</b></p> <p>Income and Expenditure Account as of 31st December 2025  Bank balance as of 31<sup>st</sup> December 2025  Cash in Hand: RM1,000.00  Cash in Bank: RM56,488.00  Fixed Deposit: RM1,059,135.29</p> <p>Current Membership: As of today, the organization has a total of 206 members. Schenker has withdrawn from membership following its merger under DSV.</p>		For Info
4.0	<p><b>Training Courses</b></p> <p>For the KEP course scheduled on 7th and 8th February 2026, a total of 47 participants have registered.</p> <p>For the IMDG course scheduled on 11th and 12th February 2026, a total of 15 participants have registered.</p> <p>To email members about the OSH Coordinator Training course.</p>		For Info
5.0	<p><b>Other Matters:</b></p> <p>5.1 <u>Constitution Review – Upcoming AGM</u></p> <p><b>5.1.1 Clause 4 – Membership Eligibility</b></p> <p><b>Current Clause:</b> Membership is open to licensed Shipping and Forwarding Agents, logistics-related firms, and third-party logistics providers operating within all ports of Johor.</p> <p><b>Proposed Revision:</b> Introduce a tiered membership structure:</p> <p><b>Tier 1:</b> Logistics / Shipping / Forwarding Members (Ordinary members (Group J) - Full voting rights)</p> <p><b>Tier 2:</b> Educational Institutions / Non-Logistics Industry Members- for existing members only (Associate members- No voting rights)</p>		For Info

	<p><b>5.1.2 Clause 10 – Financial Provision</b></p> <p><b>Current Clause (C):</b> Expenditure exceeding RM8,000.00 must be jointly approved by the President, Senior Vice President, Vice President, Secretary, and Treasurer.</p> <p><b>Proposed Revision:</b> Approval to be granted by one committee member from each group:</p> <p><b>Group A:</b> President / Senior Vice President / Vice President</p> <p><b>Group B:</b> Secretary / Treasurer</p> <p><b>Clause 7 General Meeting</b></p> <p><b>Current Clause (b) :</b> Each Annual General Meeting shall be convened not later than the month of <b>March</b>, each year.</p> <p><b>Proposed Revision (b) :</b> Each Annual General Meeting shall be convened not later than the month of <b>June</b>, each year.</p> <p>Proposed to go through the Constitution in next meeting.</p> <p><b>5.2 AGM</b>  Agreed to hold AGM on 31<sup>st</sup> March 2026 at D Elegance Hotel Seri Alam. A meeting has been scheduled with the hotel management on 23rd January 2026 to discuss and finalize the arrangements.</p>	<p>To Update</p>	<p>Committee</p> <p>For Info</p>
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With no other matters arising the meeting ended at 11.30 am. The next meeting is to be held 4<sup>TH</sup> March 2026 @ 10:00 am at JPSFA Office.