



MINUTES OF THE 1ST JPSFA COMMITTEE MEETING FOR 2026

DATE: 21st January 2026

TIME: 10.00 am

VENUE: JPSFA Office

Present:

Mr. Chong Jit Chien	-	President
Mr. Douglas Choo	-	Snr Vice-President
Mr. Kelvin	-	Vice-President
Mr. Shangkar	-	Secretary
Ms. Stacey Chang	-	Treasurer
Ms. Serene Abdullah	-	Committee
Ms. Eunice Wong	-	Committee
Ms. Koh Mary Lin	-	Committee
Mr. Krishnan Ramesh	-	Committee
Mr. Alex Tan	-	Committee
Ms. SW Yip	-	Committee
Ms. Evon Tan	-	Committee
Mr. Tan WK	-	Auditor

Absent:

Ms. Yoo KY	-	Committee
Mr. Rashdan	-	Auditor

The President thanked all for attending the 1st Committee Meeting. The minutes were proposed passed by Mary and seconded by Stacey.

	Issues	Action	Action By
1.0	<p>Previous Matters:</p> <p>1.1 <u>Bank Signatory</u> PBB Requirement: The existing account with Public Bank (PBB) requires five signatories, which the committee finds impractical and not aligned with its preferences. To address this, the committee has Proposed opening a second bank account with AM Bank. The application form has been completed and Submitted to AM Bank. Awaiting further action and updates from the bank staff.</p> <p>1.2 <u>CCTV</u> President informed that effective from 2026 MBJB requirement 3 CCTV cameras per premises: 2 units at the front (covering the walkway/five-foot way). 1 unit at the rear/back door. The Secretary will review the Quotation and update the next Meeting.</p>	To Update To Update	Secretariat Shangkar

2.0	<p>President's Report</p> <p>2.1 <u>AMH -Invitation To Stakeholder Engagement on 7/01/26</u> Attended by President and Vice president for the dinner at Restaurant Senibong Bay Seafood.</p>		For Info
3.0	<p>Treasurer's Report</p> <p>Income and Expenditure Account as of 31st December 2025 Bank balance as of 31st December 2025 Cash in Hand: RM1,000.00 Cash in Bank: RM56,488.00 Fixed Deposit: RM1,059,135.29</p> <p>Current Membership: As of today, the organization has a total of 206 members. Schenker has withdrawn from membership following its merger under DSV.</p>		For Info
4.0	<p>Training Courses</p> <p>For the KEP course scheduled on 7th and 8th February 2026, a total of 47 participants have registered.</p> <p>For the IMDG course scheduled on 11th and 12th February 2026, a total of 15 participants have registered.</p> <p>To email members about the OSH Coordinator Training course.</p>		For Info
5.0	<p>Other Matters:</p> <p>5.1 <u>Constitution Review – Upcoming AGM</u></p> <p>5.1.1 Clause 4 – Membership Eligibility</p> <p>Current Clause: Membership is open to licensed Shipping and Forwarding Agents, logistics-related firms, and third-party logistics providers operating within all ports of Johor.</p> <p>Proposed Revision: Introduce a tiered membership structure:</p> <p>Tier 1: Logistics / Shipping / Forwarding Members (Ordinary members (Group J) - Full voting rights)</p> <p>Tier 2: Educational Institutions / Non-Logistics Industry Members- for existing members only (Associate members- No voting rights)</p>		For Info

	<p>5.1.2 Clause 10 – Financial Provision</p> <p>Current Clause (C): Expenditure exceeding RM8,000.00 must be jointly approved by the President, Senior Vice President, Vice President, Secretary, and Treasurer.</p> <p>Proposed Revision: Approval to be granted by one committee member from each group:</p> <p>Group A: President / Senior Vice President / Vice President</p> <p>Group B: Secretary / Treasurer</p> <p>Clause 7 General Meeting</p> <p>Current Clause (b) : Each Annual General Meeting shall be convened not later than the month of March, each year.</p> <p>Proposed Revision (b) : Each Annual General Meeting shall be convened not later than the month of June, each year.</p> <p>Proposed to go through the Constitute in next meeting.</p>	To Update	Committee
	<p>5.2 AGM</p> <p>Agreed to hold AGM on 31st March 2026 at D Elegance Hotel Seri Alam. A meeting has been scheduled with the hotel management on 23rd January 2026 to discuss and finalize the arrangements.</p>		For Info

With no other matters arising the meeting ended at 11.30 am. The next meeting is to be held 4TH March 2026 @ 10:00 am at JPSFA Office.